

# MTY FOOD GROUP INC.

# NOTICE OF ANNUAL GENERAL MEETING OF SHAREHOLDERS TO BE HELD ON JULY 15, 2021

**INFORMATION CIRCULAR** 

May 14, 2021



8210 route Transcanadienne Saint-Laurent, QC, H4S 1M5 Tel.: (514) 336-8885

# NOTICE OF ANNUAL GENERAL MEETING

TAKE NOTICE that the annual general meeting (the "Meeting") of the shareholders of **MTY Food Group Inc./Groupe d'Alimentation MTY Inc.** ("MTY" or the "Corporation") will be held on Thursday July 15, 2021, at 1:00 p.m. (Eastern time) at 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5, for the following purposes:

- 1. To receive the financial statements of the Corporation for its fiscal year ended November 30, 2020, and the report of the Auditor thereon;
- 2. To elect directors;
- 3. To appoint the Auditor for the ensuing year and to authorize the Directors to fix their remuneration;
- 4. To consider and, if thought fit, approve the following resolution: "That, on an advisory basis and not to diminish the role and responsibilities of the Directors, the shareholders accept the Board's approach to executive compensation disclosed in the accompanying Information Circular; and
- 5. To transact such other business as may properly come before the Meeting.

The accompanying Information Circular contains details of matters to be considered at the Meeting.

This year again, MTY is conducting a hybrid Meeting, allowing for shareholder participation both online and in person. Registered Shareholders (as defined in the Information Circular under the heading "Voting Virtually at the Meeting") and duly appointed proxyholders can attend the meeting in person at 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5, or in virtual format via live webcast where they can participate, vote, and submit questions during the Meeting. Registered Shareholders and duly appointed proxyholders who wish to attend the meeting virtually can do so by filling out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information, i.e., their full name (or legal name in the case of a corporation), email address and control number, in order to receive a link to the Meeting platform. As the health and safety of our employees, shareholders and all of our stakeholders is our primary concern and due to health and safety regulations and applicable restrictions with respect to gatherings, **Attendance for the Meeting at the Corporation's head office will be strictly limited to Registered Shareholders and duly-appointed proxyholders, shareholders are encouraged to vote in advance of the Meeting by proxy or to participate remotely.** 

A shareholder entitled to attend and vote at the Meeting is entitled to appoint a proxyholder to attend and vote in his stead. If you are unable to attend the Meeting, or any adjournment thereof in person, please read the Notes accompanying the Form of Proxy enclosed herewith and then complete and return the Proxy within the time set out in the Notes. The enclosed Form of Proxy is solicited by Management but, as set out in the Notes, you may amend it if you so desire by striking out the names listed therein and inserting in the space provided the name of the person you wish to represent you at the Meeting.

#### **Notice-and-Access**

The Corporation has elected to use "notice-and-access" rules ("Notice-and-Access") under National Instrument 54-101 Communication with Beneficial Owners of Securities of a Reporting Issuer for distribution of the Meeting Materials (as defined below) to shareholders who do not hold shares of the Corporation in their own names ("Beneficial Shareholders"). Notice-and-Access is a set of rules that allows issuers to post electronic versions of the Meeting Materials (as defined below) on SEDAR and on one additional website, rather than mailing paper copies. The use of Notice-and-Access is more environmentally friendly as it helps reduce paper use; it also reduces the Corporation's printing and mailing costs. Beneficial Shareholders may obtain further information about Notice-and-Access by contacting **Computershare Investors Services Inc. toll-free at 1-866-962-0498 or direct, from outside of North America at (514) 982-8716**. The Corporation is not using Notice-and-Access for delivery to shareholders who hold their shares directly in their respective names ("Registered Shareholders"). Registered Shareholders will

#### Websites Where Proxy-Related Materials are Posted

receive paper copies of the Proxy-Related Materials via prepaid mail.

This Information Circular, this notice of meeting, the form of proxy, voting instruction form and the Corporation's 2020 annual report containing the Corporation's annual audited consolidated financial statements for the year ended November 30, 2020 and the related Management's Discussion and Analysis (collectively, the "Meeting Materials") are available on the Corporation's website <u>www.mtygroup.com</u>) under Investors and on SEDAR (<u>www.sedar.com</u>). All shareholders are reminded to review the Proxy-Related Materials before voting.

#### **Paper Copies**

You may request paper copies of the Proxy-Related Materials at no cost up to one year from the date that this Information Circular was filed on SEDAR. In order to receive a paper copy of the Proxy-Related Materials before the date of the Meeting, your request should be received at least 10 business days prior to the date of the Meeting. Registered Shareholders may request paper copies of Proxy-Related Materials by calling Computershare toll-free at 1-866-962-0498 or direct, from outside of North America at (514) 982-8716 and entering your Control Number as indicated on your form of proxy. Non-registered shareholders may request paper copies of the Proxy-Related Materials by visiting www.proxyvote.com or by calling 1-877-907-7643 (toll free in Canada and the United States) and entering the control number located on the voting instruction form provided to you and following the instructions. If you do not have a 15-digit control number, you can request a paper copy of the meeting materials/circular by calling toll-free within North America (English) 1-844-916-0609 (French) 1-844-973-0593, or direct, from outside of North America (English) 1-303-562-9305 or (French) 1-303-562-9306. If you request a paper copy of the Proxy-Related Materials, you will not receive a new form of proxy or voting instructions form, so you should keep the original form sent to you in order to vote at the Meeting. Following the Meeting, you may request paper copies of the Proxy-Related Materials by calling Broadridge at 1-877-907-7643 within North America, or direct, from outside of North America at (303) 562-9305 (English) and (303) 562-9306 (French).

#### Voting

The Board of Directors has fixed the close of business on May 14, 2021 as the record date for the determination of shareholders entitled to notice of and to vote at the Meeting and at any adjournment or postponement thereof. Shareholders are asked to vote their shares prior to the Meeting by returning their voting instruction form, voting online or using the toll-free telephone number set out on the voting instruction form. The deadline for proxy voting is 1:00 p.m. (eastern time) on July 13, 2021. If you are using a 15-digit control number to log in to the online Meeting and vote using the online ballot, you will be revoking any and all previously submitted proxies. If you DO NOT wish to revoke all previously submitted proxies, DO NOT vote at the Meeting using the online ballot.

DATED at Ville St-Laurent, Québec, on May 14, 2021.

#### BY ORDER OF THE BOARD OF DIRECTORS

"Stanley Ma"

**Stanley Ma**, Chairman and President



8210 route Transcanadienne Saint-Laurent, QC H4S 1M5 Tel.: (514) 336-8885

# **INFORMATION CIRCULAR**

(as at May 14, 2021, except as otherwise provided)

This Information Circular is furnished in connection with the solicitation of proxies by the management of MTY Food Group Inc./Groupe d'Alimentation MTY Inc. ("MTY" or the "Corporation") for use at the annual general meeting (the "Meeting") of the holders of the common shares in the capital of the Corporation (the "Common Shares") to be held on July 15, 2021, at the time and place and for the purposes set forth in the accompanying notice of the Meeting.

Registered Shareholders and duly appointed proxyholders can attend the Meeting in person at 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5, by filling out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <u>https://bit.ly/3xMiJ7f</u>.

If attending online:

- Registered Shareholders (as defined below) and duly appointed proxyholders can participate in the Meeting by filling out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information, i.e., their full name (or legal name in the case of a corporation), email address and control number, in order to receive a link to the Meeting platform. Once this step is completed, the Registered Shareholder will receive an email confirming the registration. On the day preceding the date of the Meeting or any adjournment thereof, the persons who have registered themselves as provided above and who are eligible to participate at the Meeting will receive an email containing a link to the Meeting platform that will allow such persons to participate, interact, submit questions or vote at the Meeting. A Registered Shareholder must fill out the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> prior to the proxy deadline, failing which such registered shareholder will not be able to vote at the Meeting. To register online, the registered shareholder must provide the 15-digit Registered Shareholder control number indicated on the form of proxy provided by Computershare Investors Services Inc. ("Computershare"). On the day of the Meeting and by logging in to the Meeting platform using the live webcast by completing an online ballot during the Meeting and by logging in to the Meeting platform using the link provided 24 hours before the start of the Meeting or any adjournment thereof
- Voting at the Meeting will only be available for Registered Shareholders and duly appointed proxyholders. Beneficial Shareholders (as defined below) who have not appointed themselves as proxyholders may attend the Meeting by filling out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information.

Shareholders who wish to appoint a third party proxyholder to represent them at the online Meeting **must submit** their proxy or voting instruction form (as applicable) prior to registering their proxyholder. Registering the proxyholder is an additional step once a shareholder has submitted their proxy/voting instruction form. Failure to register a duly appointed proxyholder will result in the proxyholder not receiving a 4-letter control code to participate in the online Meeting. To register a proxyholder, shareholders MUST visit <a href="http://www.computershare.com/MTY">http://www.computershare.com/MTY</a> by 1:00 p.m. (Eastern time) on July 13, 2021, and provide Computershare with their proxyholder's contact information, so that Computershare may provide the proxyholder with a 4-letter control code via email.

It is important that you are connected to the internet at all times during the Meeting in order to vote when balloting commences.

# PARTICIPATING VIRTUALLY AT THE MEETING

The meeting will be hosted in person and online by way of a live webcast. A summary of the information shareholders will need to attend the online meeting is provided below. The meeting will begin at 1:00 p.m. (Eastern time) on Thursday, July 15, 2021, at 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5.

- To attend the Meeting, registered shareholders of Common Shares ("Registered Shareholder") and proxyholders must obtain, prior to the Meeting, a link to the Meeting platform, and must log in to such platform by following the instructions set forth in the Information Circular. The Meeting platform is fully supported by browsers and devices that use the most current version of applicable plugins. Please make sure that you have a very reliable Internet connection, preferably high speed, at the location from where you intend to attend the Meeting. The Meeting will start at 1:00 p.m. (Eastern time), on July 15, 2021. You will be able to login 15 minutes before the start of the Meeting, i.e., from 12:45 p.m. (Eastern time). Make sure you allow sufficient time for online registration procedures. If you experience technical issues during the registration process or the Meeting, please reach technical support at the number indicated on the Meeting. Registered Shareholders and proxyholders may be able to submit questions during the meeting. Registered Shareholders and proxyholders can vote at the appropriate time during the Meeting. Registered Shareholders and proxyholders can vote at the appropriate time during the Meeting. Registered Shareholders and proxyholders to be able to vote when balloting commences, and it is their responsibility to ensure proper connectivity for the duration of the Meeting.
- To attend and vote at the Meeting virtually, United States beneficial holders must first obtain a valid legal proxy from their broker, bank or other agent and then register in advance to attend the hybrid Meeting. Follow the instructions from your broker or bank included with these proxy materials, or contact your broker or bank to request a legal proxy form. After first obtaining a valid legal proxy from your broker, bank or other agent, to then register to attend the hybrid Meeting, you must submit a copy of your legal proxy to Computershare. Requests for registration should be directed to:

Computershare Investors Services Inc. 100 University Avenue 8<sup>th</sup> Floor Toronto, Ontario M5J 2Y1 OR Email at service@computershare.com

Requests for registration must be labelled as "Legal Proxy" and be received no later than 1:00 p.m. (Eastern time) on July 13, 2021. You will receive a confirmation of your registration by email after Computershare receives your registration materials. You may attend the hybrid Meeting and vote your shares by filling out the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information. Please note that you are required to register your appointment at <a href="https://www.computershare.com/MTY">http://www.computershare.com/MTY</a> prior to fill out the online registration form.

- Shareholders who do not hold Common Shares in their own name ("Beneficial Shareholders") wishing to attend the meeting virtually who do not have a 15-digit control number or 4-letter control code will only be able to attend as a guest which allows them to listen to the meeting but not to vote or submit questions. Please see the information under the heading "Beneficial Shareholders" for an explanation of why certain shareholders may not receive a form of proxy.
- If you are using a 15-digit control number to log in to the online Meeting and you vote using the online ballot, you will be revoking any and all previously submitted proxies. However, in such a case, you will be provided the opportunity to vote by ballot on the matters put forth at the Meeting. If you DO NOT wish to revoke all previously submitted proxies, DO NOT vote at the Meeting using the online ballot.

#### **VOTING VIRTUALLY AT THE MEETING**

A Registered Shareholder, or a Beneficial Shareholder who has appointed themselves or a third party proxyholder to represent them at the meeting, will appear on a list of shareholders prepared by Computershare, the transfer agent and registrar for the meeting. To have their Common Shares voted at the meeting, each Registered Shareholder or proxyholder will be required to enter their control number or 4-letter control code provided by Computershare by filling out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information, i.e., their full name (or legal name in the case of a corporation), email address and control number, in order to receive a link to the Meeting platform.

Once this step is completed, the Registered Shareholder or proxdholder will receive an email confirming the registration. On the day preceding the date of the Meeting or any adjournment thereof, the persons who have registered themselves as provided above and who are eligible to participate at the Meeting will receive an email containing a link to the Meeting platform that will allow such persons to participate, interact, submit questions or vote at the Meeting. A Registered Shareholder or proxyholder must fill out by 1:00 p.m. (Eastern time) on July 13, 2021 the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> prior to the proxy deadline, failing which such registered shareholder will not be able to vote at the Meeting. To register online, the Registered Shareholder must provide the 15-digit Registered Shareholder control number indicated on the form of proxy provided by Computershare. On the day of the Meeting, Registered Shareholders will be able to vote during the live webcast by completing an online ballot during the Meeting and by logging in to the Meeting platform using the link provided 24 hours before the start of the Meeting or any adjournment thereof.

In order to vote, Beneficial Shareholders who appoint themselves as a proxyholder MUST register with Computershare at <u>http://www.computershare.com/MTY</u> after submitting their voting instruction form in order to receive a 4-letter control code by email. The Beneficial Shareholders MUST register with Computershare before filling out the online registration form available at <u>https://bit.ly/3xMiJ7f</u>. If a third party proxyholder is attending the meeting in person, you DO NOT need to register the appointment.

#### **QUESTION PERIOD**

At the Meeting, the Corporation will hold a live question and answer session in order to answer questions submitted during the Meeting by Registered Shareholder or proxyholders attending through the live webcast. The Chair of the Meeting reserves the right to modify or refuse questions he or she deems inappropriate. To ensure that the Meeting is conducted in a manner that is fair to all participants, the Chair of the Meeting reserves the right, for example, to determine the order in which the questions are to be asked and the time allowed for each question.

# INTERNET AVAILABILITY OF PROXY MATERIALS

#### Notice-and-Access

The Corporation has elected to use "notice-and-access" rules ("Notice-and-Access") under National Instrument 54-101 *Communication with Beneficial Owners of Securities of a Reporting Issuer* ("NI 54-101") for distribution of Proxy-Related Materials (as defined below) to shareholders who do not hold shares of the Corporation in their own names ("Beneficial Shareholders"). Notice-and-Access is a set of rules that allows issuers to post electronic versions of Proxy-Related Materials on SEDAR and on one additional website, rather than mailing paper copies. "Proxy-Related Materials" refers to this Circular, the Notice of Meeting, a voting instruction form ("VIF") and the Corporation's 2020 annual report containing the Corporation's annual audited consolidated financial statements for the year ended November 30, 2020 and the related Management's Discussion and Analysis for the same period. The use of Notice-and-Access is more environmentally friendly as it helps reduce paper use. It also reduces the Corporation's printing and mailing costs. Beneficial Shareholders may obtain further information about Notice-and-Access by contacting Computershare toll-free at 1-866-962-0498 or direct, from outside of North America at (514) 982-8716. The Corporation is not using Notice-and-Access for delivery to shareholders who hold their shares directly in their respective names ( "Registered Shareholders"). Registered Shareholders will receive paper copies of the Proxy- Related Materials via prepaid mail.

#### Websites Where Proxy-Related Materials are Posted

This Information Circular and other relevant materials are available on the Corporation's website <u>www.mtygroup.com</u>) under Investors and on SEDAR (<u>www.sedar.com</u>). All shareholders are reminded to review the Proxy-Related Materials before voting.

# **Paper Copies**

You may request paper copies of the Proxy-Related Materials at no cost up to one year from the date that this Information Circular was filed on SEDAR. In order to receive a paper copy of the Proxy-Related Materials before the date of the Meeting, your request should be received at least 10 business days prior to the date of the Meeting. Registered Shareholders may request paper copies of Proxy-Related Materials by calling Computershare toll-free at 1-866-962-0498 or direct, from outside of North America at (514) 982-8716 and entering your Control Number as indicated on your form of proxy. Non-registered shareholders may request paper copies of the Proxy-Related Materials by visiting www.proxyvote.com or by calling 1-877-907-7643 (toll free in Canada and the United States) and entering the control number located on the voting instruction form provided to you and following the instructions. If you do not have a 15-digit control number, you can request a paper copy of the meeting materials/circular by calling toll-free within North America (English) 1-844-916-0609 (French) 1-844-973-0593, or direct, from outside of North America (English) 1-303-562-9305 or (French) 1-303-562-9306. If you request a paper copy of the Proxy-Related Materials, you will not receive a new form of proxy or voting instructions form, so you should keep the original form sent to you in order to vote at the Meeting. Following the Meeting, you may request paper copies of the Proxy-Related Materials by calling Broadridge at 1-877-907-7643 within North America, or direct, from outside of North America at (303) 562-9305 (English) and (303) 562-9306 (French).

#### **GENERAL PROXY INFORMATION**

#### **Solicitation of Proxies**

The solicitation of proxies will be primarily by mail, but proxies may be solicited personally or by telephone by directors, officers and regular employees of the Corporation. The Corporation will bear all costs of this solicitation. We have arranged for intermediaries to forward the meeting materials to Beneficial Shareholders held of records by those intermediaries and we may reimburse the intermediaries for their reasonable fees and disbursements in that regard. "Beneficial Shareholders" means shareholders who do not hold Common Shares in their own name and "intermediaries" refers to brokers, investment firms, clearing houses and similar entities that own securities on behalf of Beneficial Shareholders.

The Corporation is not relying on the notice-and-access provisions of NI 54-101 to send Proxy-Related Materials to Registered Shareholders.

#### **Appointment of Proxyholders**

The individuals named in the accompanying form of proxy (the "Proxy") are directors or officers of the Corporation. If you are a shareholder entitled to vote at the Meeting, you have the right to appoint a person or company other than either of the persons designated in the Proxy, who need not be a shareholder, to attend and act for you and on your behalf at the Meeting. You may do so either by inserting the name of that other person in the blank space provided in the Proxy or by completing and delivering another suitable form of proxy.

#### Voting by Proxyholder

The persons named in the Proxy will vote or withhold from voting the Common Shares represented thereby in accordance with your instructions on any ballot that may be called for. If you specify a choice with respect to any matter to be acted upon, your Common Shares will be voted accordingly. The Proxy confers discretionary authority on the persons named therein with respect to:

- (a) each matter or group of matters identified therein for which a choice is not specified, other than the appointment of an auditor and the election of directors;
- (b) any amendment to or variation of any matter identified therein; and

(c) any other matter that properly comes before the Meeting.

# In respect of a matter for which a choice is not specified in the Proxy, the persons named in the Proxy will vote the Common Shares represented by the Proxy for the approval of such matter.

#### **Registered Shareholders**

Registered Shareholders may wish to vote by proxy whether or not they are able to attend the Meeting. Registered Shareholders electing to submit a proxy may do so by:

- (a) completing, dating and signing the enclosed form of proxy and returning it to the Corporation's transfer agent, Computershare, by mail, courier or hand delivered to 8<sup>th</sup> Floor, 100 University Avenue, Toronto, Ontario, Canada M5J 2Y1;
- (b) using a touch-tone phone to transmit voting choices to a toll-free number at 1-866-732-8683 for Canada and the United States or 1-312-588-4290 for all other countries and following the instructions of the voice response system by providing the control number on the proxy form on the lower left-hand side. Instructions are then conveyed by use of the touchtone selections over the telephone; or
- (c) using the internet at <u>http://www.investorvote.com</u>. Registered Shareholders must follow the instructions that appear on the screen and refer to the enclosed proxy form for the control number;

in all cases ensuring that the proxy is received by no later than 1:00 p.m. (Eastern time) on July 13, 2021, or if the Meeting is adjourned or postponed, not less than 48 hours, excluding Saturdays, Sundays and statutory holidays, before the commencement of such adjourned or postponed meeting.

Registered Shareholders who wish to appoint a third-party proxyholder to represent them at the online meeting **must submit their proxy or voting instruction form (if applicable) prior to registering their proxyholder. Registering your proxyholder is an additional step once you have submitted your proxy or voting instruction form. Failure to register the proxyholder will result in the proxyholder not being permitted to participate and vote at the Meeting.** To register a proxyholder, shareholders MUST visit <u>http://www.computershare.com/MTY</u> by 1:00 p.m. (Eastern time) on July 13, 2021, and provide Computershare with their proxyholder's contact information, so that Computershare may confirm the proxyholder before the Meeting by providing a 4-letter control code. If a third party proxyholder is attending the meeting in person, you DO NOT need to register the appointment.

If a shareholder who has submitted a proxy attends the meeting via the webcast, any votes cast by such shareholder on the online ballot will be counted and the submitted proxy will be disregarded.

# Without a 4-letter control code, proxyholders will not be able to participate online at the meeting.

### **Beneficial Shareholders**

The following information is of significant importance to shareholders who do not hold Common Shares in their own name. Beneficial Shareholders should note that the only proxies that can be recognized and acted upon at the Meeting are those deposited by Registered Shareholders (those whose names appear on the records of the Corporation as the registered holders of Common Shares).

If Common Shares are listed in an account statement provided to a shareholder by a broker, then in almost all cases those Common Shares will not be registered in the shareholder's name on the records of the Corporation. Such Common Shares will more likely be registered under the names of the shareholder's broker or an agent of that broker. In Canada, the vast majority of such Common Shares are registered under the name of CDS & Co. (the registration name for The Canadian Depository for Securities Limited, which acts as a nominee for many Canadian brokerage firms), and in the United States, under the name of Cede & Co. as nominee for The Depository Trust Company (which acts as depositary for many U.S. brokerage firms and custodian banks).

Intermediaries are required to seek voting instructions from Beneficial Shareholders in advance of shareholders' meetings. Every intermediary has its own mailing procedures and provides its own return instructions to clients.

There are two kinds of Beneficial Shareholders, those who object to their name being made known to the issuers of securities which they own (called OBOs for Objecting Beneficial Owners) and those who do not object to the issuers of the securities they own knowing who they are (called NOBOs for Non-Objecting Beneficial Owners).

The Corporation is taking advantage of the provisions of NI 54-101 that permit it to directly deliver proxy-related materials to its NOBOs. As a result, NOBOs can expect to receive a scannable VIF from our transfer agent, Computershare. These VIFs are to be completed and returned to Computershare in the envelope provided or by facsimile. In addition, Computershare provides both telephone voting and internet voting as described on the VIF itself which contain complete instructions. Computershare will tabulate the results of the VIFs received from NOBOs and will provide appropriate instructions at the Meeting with respect to the shares represented by the VIFs they receive.

These security holder materials are being sent to both registered and non-registered owners of the securities of the Corporation. If you are a non-registered owner, and the Corporation or its agent has sent these materials directly to you, your name and address and information about your holdings of securities, have been obtained in accordance with applicable securities regulatory requirements from the intermediary holding on your behalf.

By choosing to send these materials to you directly, the Corporation (and not the intermediary holding on your behalf) has assumed responsibility for (i) delivering these materials to you, and (ii) executing your proper voting instructions. Please return your voting instructions as specified in your request for voting instructions.

Beneficial Shareholders who are OBOs should follow the instructions of their intermediary carefully to ensure that their Common Shares are voted at the Meeting.

The form of proxy supplied to you by your broker will be similar to the proxy provided to Registered Shareholders by the Corporation. However, its purpose is limited to instructing the intermediary on how to vote on your behalf. Most brokers now delegate responsibility for obtaining instructions from clients to Broadridge Financial Solutions, Inc. ("Broadridge") in Canada and in the United States. Broadridge mails a VIF in lieu of a proxy provided by the Corporation. The VIF will name the same persons as the Corporation's Proxy to represent you at the Meeting. You have the right to appoint a person (who need not be a Beneficial Shareholder of the Corporation), other than the persons designated in the VIF, to represent you at the Meeting. To exercise this right, you should insert the name of the desired representative in the blank space provided in the VIF. The completed VIF must then be returned to Broadridge by mail or facsimile or given to Broadridge by phone or over the internet, in accordance with Broadridge's instructions. Broadridge then tabulates the results of all instructions received and provides appropriate instructions respecting the voting of Common Shares to be represented at the Meeting. If you receive a VIF from Broadridge, you cannot use it to vote Common Shares directly at the Meeting. The VIF must be completed and returned to Broadridge, in accordance with its instructions, well in advance of the Meeting in order to have the Common Shares voted.

Although as a Beneficial Shareholder you may not be recognized directly at the Meeting for the purposes of voting Common Shares registered in the name of your broker, you, or a person designated by you, may attend at the Meeting as proxyholder for your broker and vote your Common Shares in that capacity. If you wish to attend at the Meeting and indirectly vote your Common Shares as proxyholder for your broker, or have a person designated by you do so, you should enter your own name, or the name of the person you wish to designate, in the blank space on the voting instruction form provided to you and return the same to your broker in accordance with the instructions provided by such broker, well in advance of the Meeting.

Alternatively, you can request in writing that your broker send you a legal proxy which would enable you, or a person designated by you, to attend at the Meeting and vote your Common Shares.

Beneficial Shareholders wishing to attend the meeting virtually who do not have a 15-digit control number or 4-letter control code will only be able to attend as a guest which allows them to listen to the meeting but not to vote or submit questions.

To attend and vote at the Meeting virtually, United States beneficial holders must first obtain a valid legal proxy from their broker, bank or other agent and then register in advance to attend the hybrid Meeting. Follow the instructions from your broker or bank included with these proxy materials, or contact your broker or bank to request a legal proxy form. After first obtaining a valid legal proxy from your broker, bank or other agent, to then register to attend the hybrid Meeting, you must submit a copy of your legal proxy to Computershare. Requests for registration should be directed to: Computershare Investors Services Inc. 100 University Avenue 8<sup>th</sup> Floor Toronto, Ontario M5J 2Y1 OR

Email at <a href="mailto:service@computershare.com">service@computershare.com</a>

Requests for registration must be labelled as "Legal Proxy" and be received no later than 1:00 p.m. (Eastern time) on July 13, 2021. You will receive a confirmation of your registration by email after Computershare receives your registration materials. You may attend the hybrid Meeting and vote your shares by filling out the online registration form available at <a href="https://bit.ly/3xMiJ7f">https://bit.ly/3xMiJ7f</a> with the requested information. Please note that you are required to register your appointment at <a href="https://www.computershare.com/MTY">https://www.computershare.com/MTY</a>.

### Notice to Shareholders in the United States

This solicitation of proxies involves securities of an issuer located in Canada and is being effected in accordance with the corporate laws of Canada and securities laws of the provinces of Canada. The proxy solicitation rules under the United States' Securities Exchange Act of 1934, as amended, are not applicable to the Corporation or this solicitation, and neither the U.S. Securities and Exchange Commission nor the securities regulatory authorities of any U.S. state has passed on the adequacy or accuracy of this Information Circular. This solicitation has been prepared in accordance with the disclosure requirements of the securities laws of the provinces of Canada. Shareholders should be aware that disclosure requirements under the securities laws of the provinces of Canada differ from the disclosure requirements under the securities laws. Moreover, the Corporation's financial statements have been prepared in accordance with International Financial Reporting Standards as issued by the International Accounting Standards Board and, therefore, they may not be comparable to financial statements of U.S. companies prepared in accordance with U.S. generally accepted accounting principles.

The enforcement by shareholders of civil liabilities and other rights under the United States' federal and state securities laws and other laws may be affected adversely by the fact that the Corporation is continued under the *Canada Business Corporation Act*, as amended, certain of its directors and its executive officers are residents of Canada and a substantial portion of its assets and the assets of such persons are located outside the United States. It may be difficult to effect service of process on the Corporation and our officers and directors. Additionally, shareholders may not be able to claim against a foreign company or its officers or directors in a foreign court for violations of United States' federal or state securities laws and other laws, or to enforce judgments of U.S. courts based on the civil liability provisions of the U.S. federal and state securities laws in a Canadian court against the Corporation or any of its non-U.S. resident directors or officers. Moreover, it may be difficult to compel a foreign company and its officers and directors to subject themselves to a judgment by a United States court.

#### **Revocation of Proxies**

In addition to revocation in any other manner permitted by law, a Registered Shareholder who has given a proxy may revoke it by:

- (a) executing a proxy bearing a later date or by executing a valid notice of revocation, either of the foregoing to be executed by the Registered Shareholder or the Registered Shareholder's authorized attorney in writing, or, if the shareholder is a corporation, under its corporate seal by an officer or attorney duly authorized, and by delivering the proxy bearing a later date to Computershare at 8<sup>th</sup> Floor, 100 University Avenue, Toronto, Ontario, Canada M5J 2Y1, or at the address of the head office of the Corporation, at 8210 route Transcanadienne, Saint-Laurent, QC, H4S 1M5, at any time up to and including the last business day that precedes the day of the Meeting or, if the Meeting is adjourned, the last business day that precedes any reconvening thereof, or to the chairman of the Meeting on the day of the Meeting or any reconvening thereof, or in any other manner provided by law; or
- (b) personally attending the Meeting and voting the Registered Shareholder's Common Shares.

A revocation of a proxy will not affect a matter on which a vote is taken before the revocation.

For shareholders voting virtually, if you are using a 15-digit control number to log in to the online meeting and you accept the terms and conditions, you will be revoking any and all previously submitted proxies. However, in such a case, you will be provided the opportunity to vote by ballot on the matters put forth at the meeting. If you DO NOT wish to revoke all previously submitted proxies, do not accept the terms and conditions, in which case you can only enter the meeting as a guest.

# INTEREST OF CERTAIN PERSONS OR COMPANIES IN MATTERS TO BE ACTED UPON

No director or executive officer of the Corporation, or any person who has held such a position since the beginning of the last completed financial year end of the Corporation, nor any nominee for election as a director of the Corporation, nor any associate or affiliate of the foregoing persons, has any material interest, direct or indirect, by way of beneficial ownership of securities or otherwise, in any matter to be acted on at the Meeting other than the election of directors, the appointment of the auditor and as may be set out herein.

# VOTING SECURITIES AND PRINCIPAL HOLDERS OF VOTING SECURITIES

The board of directors (the "Board") of the Corporation has fixed May 14, 2021, as the record date (the "Record Date") for determination of persons entitled to receive notice of the Meeting. Only shareholders of record at the close of business on the Record Date who either attend the Meeting personally or deliver a form of proxy in the manner and subject to the provisions described above will be entitled to vote or to have their Common Shares voted at the Meeting.

The Common Shares of the Corporation are listed for trading on the Toronto Stock Exchange (the "TSX"). The Corporation is authorized to issue an unlimited number of Common Shares. As of May 14, 2021, there were 24,706,461 Common Shares issued and outstanding, each carrying the right to one vote.

To the knowledge of the directors and executive officers of the Corporation, the only person or corporation that beneficially owned, directly or indirectly, or exercised control or direction over, Common Shares carrying more than 10% of the voting rights attached to all outstanding Common Shares of the Corporation as at May 14, 2021, is as set out in the following table:

Shareholder Name	Number of Common Shares Held <sup>(1)</sup>	Percentage of Issued Common Shares <sup>(2)</sup>
Stanley Ma	4,005,643 <sup>(3)</sup>	16.21%

This information was supplied to the Corporation by the named shareholder or was based on the insider reports made available at <u>www.sedi.ca</u>.
Based on the 24,706,461 Common Shares issued and outstanding as of May 14, 2021.

<sup>(3)</sup> Of which Mr. Ma controls 446,500 shares beneficially owned by 3148785 Canada Inc. and controls 3,075,109 shares beneficially owned by 11625306 Canada Inc.

Copies of documents referred to in this Information Circular may be obtained by a Shareholder upon request without charge from the Corporation at 8210 route Transcanadienne, Saint-Laurent, QC, H4S 1M5, or by telephone at (514) 336-8885, by fax at (514) 336-9222, or by email at <u>info@mtygroup.com</u>. These documents are also available through the Internet on SEDAR under the Corporation's profile, which can be accessed at <u>www.sedar.com</u>.

# VOTES NECESSARY TO PASS RESOLUTIONS

A simple majority of affirmative votes cast at the Meeting is required to pass the resolutions described herein. If there are more nominees for election as directors or for appointment of the Corporation's auditor than there are vacancies to fill, those nominees receiving the greatest number of votes will be elected or appointed, as the case may be, until all such vacancies have been filled. If the number of nominees for the election or appointment is equal to the number of vacancies to be filled, all such nominees will be declared elected or appointed by acclamation.

#### **ELECTION OF DIRECTORS**

The board of directors of the Corporation (the "Board" or the "Board of Directors") currently consists of seven (7) directors, all of whom are elected annually. The term of office for each of the present directors of the Corporation expires at the Meeting. All of the current directors of the Corporation will be standing for re-election. It is proposed that the number of directors for the ensuing year be fixed at seven (7), subject to such increases as may be permitted by the By-laws of the Corporation.

It is proposed that seven (7) directors be elected and that the persons named below will be nominated at the Meeting. Each director elected will hold office until the next Annual General Meeting of the Corporation or until his successor is duly elected or appointed pursuant to the By-laws of the Corporation unless his office is earlier vacated in accordance with the provisions of the *Canada Business Corporations Act* or the Corporation's By-laws.

The Corporation has received no notice of any other proposed director nominees. Any such nominations would need to be made in accordance with our Advance Notice By-Law as described on page 32 of this Information Circular.

It is the intention of the management designees, if named as proxy, to vote for the election of the said persons to the Board of Directors, unless the Shareholder has specified in its proxy that its Common Shares are to be withheld from voting on the election of directors. Management does not contemplate that any of the nominees will be unable to serve as a director.

The following information relating to the nominees for election to the Board of Directors is based on information received by the Corporation from said nominees.

Murat Armutlu <sup>(1)(2)</sup> Québec, Canada Director since May, 2005 Independent Age: 61	Mr. Armutlu is a Chartered Professional Accountant and formerly served as Chief Financial Officer of the Corporation from December 2000 to April 2003. Mr. Armutlu has a Bachelor of Commerce (Accounting) degree. He earned his Chartered Accountant designation in 1986, and he also earned a US Certified Public Accountant designation in 1997. Since 1990, he has served as an auditor, accountant, and business advisor for his clients.
Common Shares: 133,600 <sup>(3)</sup>	
<b>Stanley Ma</b> <sup>(1)</sup> Québec, Canada Director from December 1993 to June 1996; and since May 1997 Chairman since May 1997 President since May 2004 Non-independent	Co-founder and President of MTY Tiki Ming Enterprises Inc. now a wholly owned subsidiary of MTY from 1980 to October 2018. Chief Executive Officer of MTY from May 2004 to November 2018.
Age: 74	
Common Shares: 4,005,643 <sup>(4)</sup>	
<b>Dickie Orr</b> <sup>(1)(2)</sup> British Columbia, Canada Director since May 2011 Independent	Retired, formerly an Investment Advisor at Canaccord Financial Ltd. from 1989 to 2010.
Age: 69	
Common Shares: 80,000 <sup>(5)</sup>	
Claude St-Pierre <sup>(1)</sup> Québec, Canada Director from May 1994 to August 1995; and since October 1996 Secretary since September 1996 Non-Independent	Chief Financial Officer of MTY from May 2004 to June 2012, Chief Operating Officer of MTY from June 2012 to November 2018 and Secretary of MTY since 1996.
Age: 52	
Common Shares: 514,500	

Suzan Zalter <sup>(1)</sup> Quebec, Canada Director since May 2021 Independent Age: 55 Common Shares: Nil	Mrs. Zalter is currently Vice President, Advisory Services at Oberfeld Snowcap. She has over 28 years of expertise in the shopping center industry across North America. She is an established real estate consultant to regional, national and international retailers developing market penetration strategies and portfolio optimization. Suzan has worked directly for a public, global fashion retailer on the executive team. Suzan holds a Bachelor of Science from Concordia University of Montreal and is a member of the ICSC.
Gary O'Connor <sup>(1)(2)</sup> Québec, Canada Director since March 2018 Independent Age: 73 Common Shares: 100	Former Chartered Professional Accountant, including more than 30 years as audit partner with KPMG Canada from 1968 to 2009, a firm that provides audit, tax, and advisory services, and KPMG Barbados from 2009 to 2012. Mr. O'Connor retired in 2012. Mr. O'Connor is a member of the Québec Order of Chartered Accountants. He has experience with both SEC registrants and Canadian public companies in retail, consumer products and financial services. From 2003 to 2017, Mr. O'Connor was a member of the Board of Trustees of the Canadian Irish Studies Foundation associated with the Concordia University. From 2014 to 2018, he was a member of the Board of Directors of Imvescor Restaurant Group Inc. and from June 2017 to June 2018 was a member of the Board of Directors of DAVIDsTEA Inc.
Eric Lefebvre <sup>(1)</sup> Québec, Canada Director since May 2018 Chief Financial Officer of MTY from June 2012 to November 2018 and Chief Executive Officer of MTY since November 2018 Non-independent Age: 44	Mr. Lefebvre has been with MTY since 2009, originally as Vice-President Finance, as Chief Financial Officer between June 2012 and November 2018 and as Chief Executive Officer since November 2018. Prior to being with MTY, Mr. Lefebvre acted in leadership roles with Bell Aliant and Gaz Metro. Mr. Lefebvre is a chartered professional accountant and holds a Master of Business Administration degree from McGill University.
Common Shares: 9,137 Stock Options: 240,000	

<sup>&</sup>lt;sup>(1)</sup> Information as to the Province of residence, principal occupation, and shares beneficially owned, directly or indirectly, or controlled or directed, has been furnished by the respective directors.

#### **Penalties and Sanctions**

No proposed director of the Corporation has been subject to any penalties or sanctions imposed by a court relating to securities legislation or by a securities regulatory authority or has entered into a settlement agreement with a securities regulatory authority, or been subject to any other penalties or sanctions imposed by a court or regulatory body that would be likely to be considered important to a reasonable securityholder in deciding whether to vote for a proposed director.

#### **Cease Trade Orders and Bankruptcies**

No proposed director of the Corporation is, as of the date of this Information Circular, or has been, within ten years before the date of this Information Circular, a director or chief executive officer or chief financial officer of any company (including the Corporation) that: (i) was subject to an order that was issued while the proposed director was acting in the capacity as director, chief executive officer or chief financial officer; or (ii) was subject to an order that was issued after the proposed director ceased to be a director, chief executive officer or chief financial officer and which resulted from an event that occurred while that person was acting in the capacity as director, chief executive officer or chief financial officer.

<sup>&</sup>lt;sup>(2)</sup> Member or proposed member of the audit committee.

<sup>&</sup>lt;sup>(3)</sup> Of which 31,000 shares are held indirectly through Nadya Kasbaroglu.

<sup>&</sup>lt;sup>(4)</sup> Of which Mr. Ma controls 446,500 shares beneficially owned by 3148785 Canada Inc. and controls 3,075,109 shares beneficially owned by 11625306 Canada Inc.

<sup>&</sup>lt;sup>(5)</sup> Of which 30,000 shares are held indirectly through Sandy Orr.

No proposed director of the Corporation is, as at the date of this Information Circular, or has been, within ten years before the date of this Information Circular, a director or executive officer of any company (including the Corporation) that, while that person was acting in that capacity, or within a year of that person ceasing to act in that capacity, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors or had a receiver, receiver manager or trustee appointed to hold its assets.

For the purpose of the above paragraphs, "order" means a cease trade order, an order similar to a cease trade order, or an order that denied the relevant company access to any exemption under securities legislation that was in effect for a period of more than 30 consecutive days.

# **Personal Bankruptcies**

No proposed director of the Corporation has, within the ten years before the date of this Information Circular, become bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or become subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold the assets of the proposed director.

# **Conflicts of Interest**

Conflicts of interest may arise as a result of the directors of the Corporation also holding positions as directors or officers of other companies. Some of the directors and proposed directors of the Corporation have been and will continue to be engaged in the identification and evaluation of assets, businesses and companies on their own behalf and on behalf of other companies, and situations may arise where the directors and officers of the Corporation will be in direct competition with the Corporation. Conflicts, if any, will be subject to the procedures and remedies provided under the *Canada Business Corporations Act*. Directors who are in a position of conflict will abstain from voting on any matters relating to the conflicting situation.

# **Majority Voting for Directors**

The Board has adopted a policy stipulating that if the votes in favour of the election of a director nominee at a shareholders' meeting represent less than a majority of the total common shares voted and withheld, the nominee will offer his or her resignation promptly after the meeting. The Board's decision to accept or reject the resignation offer will be disclosed to the public within 90 days of the applicable shareholders' meeting, together with the voting results for each director. The Corporation will promptly issue a news release with the Board's decision to accept or reject a director's resignation, a copy of which must be provided to the TSX. If the Board determines not to accept a resignation, the news release must fully state the reasons for that decision. Resignations must be accepted, except in situations where exceptional circumstances would warrant the applicable director to continue to serve as a member of the Board. The nominee will not participate in any committee or Board deliberations on the resignation offer. The policy does not apply in circumstances involving contested director elections.

# SHAREHOLDERS ADVISORY VOTE ON THE BOARD'S APPROACH TO EXECUTIVE COMPENSATION

At the Meeting, the shareholders will be called upon to vote FOR or AGAINST the following resolution: "That, on an advisory basis and not to diminish the role and responsibilities of directors, the shareholders accept the Board's approach to executive compensation disclosed in this Information Circular". The Board of Directors believes that shareholders should have the opportunity to fully understand the objectives and principles that the Board has used in its approach to executive compensation and to have an advisory vote on the Board's approach to executive compensation and to have an advisory vote on the Board's approach to executive compensation. To assist you in making your voting decision, we refer you to the "Compensation Discussion and Analysis" ("CD&A"). The CD&A describes the Board's approach to executive compensation, the details of the compensation program and the Board's compensation decisions for the fiscal year ended on November 30, 2020. This disclosure has been approved by the Board. As this is an advisory vote, the results will not be binding upon the Corporation. However, the Board will consider the results of the vote, as appropriate, when reviewing executive

compensation in the future. Management and the Board of Directors recommend that the shareholders vote FOR this "Say on Pay" resolution.

#### **APPOINTMENT OF AUDITOR**

**PricewaterhouseCoopers LLP**, Chartered Professional Accountants, will be nominated at the Meeting for appointment as auditor of the Corporation to hold office until the next annual general meeting of the shareholders. The persons named in the enclosed form of proxy (provided the same is duly executed in their favour and is duly deposited) intend to vote for the appointment of PricewaterhouseCoopers LLP as auditor of the Corporation. PricewaterhouseCoopers LLP was first appointed by the Board of Directors as the auditor of the Corporation on March 14, 2018.

#### FINANCIAL STATEMENTS

The financial statements of the Corporation for the fiscal year ended November 30, 2020, and the auditor's report thereon will be placed before the shareholders at the Meeting for their consideration. No formal action will be taken at the Meeting to approve the financial statements. If any shareholder has questions regarding such financial statements, such questions may be brought forward at the Meeting.

#### **CORPORATE GOVERNANCE**

Corporate governance refers to the policies and structure of the board of directors of a corporation, whose members are elected by and are accountable to the shareholders of the corporation. Corporate governance encourages establishing a reasonable degree of independence of the board of directors from executive management and the adoption of policies to ensure the board of directors recognizes the principles of good management. The Board of the Corporation is committed to sound corporate governance practices; as such practices are both in the interests of shareholders, and help to contribute to effective and efficient decision-making.

#### **Constitution and Independence of the Board**

On an annual basis, the Board reviews each relationship that a director has with the Corporation in order to determine whether the director is or remains independent. Directors are considered to be independent if they have no direct or indirect material relationship with the Corporation. A "material relationship" is defined in National Instrument 52-110 *Audit Committees* to mean any relationship which could, in the view of the Board, be reasonably expected to interfere with the exercise of a director's independent judgment.

The Board is currently comprised of seven persons, of whom four are independent directors. The following table outlines the Corporation's current independent and non-independent, executive directors and the basis for a determination that a director is non-independent.

Name	Independent/Non-Independent				
Murat Armutlu	Independent				
Stanley Ma	Non-Independent (Mr. Ma serves as President and Chairman of the Corporation and served as Chief Executive Officer of the Corporation until November 2018 and employee of the Corporation after this date)				
Dickie Orr	Independent				
Claude St-Pierre	Non-Independent (Mrs. St-Pierre serves as Secretary of the Corporation and served as Chief Operating Officer of the Corporation until November 2018 and employee of the Corporation after this date)				
Suzan Zalter	Independent				
Gary O'Connor	Independent				
Eric Lefebvre	Non-Independent (Mr. Lefebvre serves as Chief Executive Officer of th Corporation)				

#### **Independent and Non-Independent Directors**

The independent members of the Board have met without the presence of management at least 4 times in the fiscal year ending November 30, 2020. Stanley Ma, Chairman of the Board and President, Claude St-Pierre, Secretary and

Eric Lefebvre, Chief Executive Officer, are not independent members of the Board. Individual directors may engage an outside advisor at the expense of the Corporation in appropriate circumstances, and the independent directors may retain independent advice on those occasions as appropriate.

None of the directors of the Corporation currently serve on the board of directors of other public issuers.

The information presented below reflects the Board meetings since December 1, 2019, up to November 30, 2020.

Name	Board Meetings Attended	% of Board Meetings Attended
Murat Armutlu	7/7	100%
Stanley Ma	7/7	100%
Dickie Orr	7/7	100%
Claude St-Pierre	7/7	100%
David Wong	7/7	100%
Gary O'Connor	7/7	100%
Eric Lefebvre	7/7	100%

#### **Attendance Record of Directors**

#### **Board Mandate**

The following is the mandate of the Board:

- Advocate and support the best interest of the Corporation;
- Review and approve strategic, business and capital plans for the Corporation;
- Ensure that specific and relevant corporate measurements are developed and adequate controls and information systems are in place with regard to business performance;
- Review the principal risks of the Corporation's business and pursue the implementation of appropriate systems to manage such risks;
- Monitor progress and efficiency of strategic, business, and capital plans and require appropriate action to be taken when performance falls short of goals;
- Establish and monitor the Ethics Policy for directors, officers and employees to address, among other matters, conflicts of interest, protection and proper use of corporate assets and opportunities, fair dealing with third parties, compliance with laws, rules and regulations, and reporting of any illegal or unethical behaviour;
- Review measures implemented and maintained by the Corporation to ensure compliance with statutory and regulatory requirements;
- Review and monitor the effectiveness of the Audit Committee, and the Audit Committee Charter, on at least an annual basis;
- Select, evaluate, and compensate the senior management based on their performance under the Corporation's strategic, business and capital plans;
- Monitor the practices of management to ensure appropriate and timely communication of material information concerning the Corporation to its shareholders, including the establishment and monitoring of the Public Disclosure Policy of the Corporation;
- Monitor overall health, safety and environmental policies and programs of the Corporation;
- Monitor the development and implementation of programs for senior management succession and development; and
- Discharge such other duties as may be required for the good stewardship of the Corporation.

#### Strategic Planning

The Board is responsible for adopting a strategic planning process. The role of management is to formalize, propose and implement strategic choices. The role of the Board is to approve strategic direction and evaluate strategic results. senior management of the Corporation has a responsibility to develop long-term strategies with respect to the Corporation's operations to be adopted by the Board. The strategies are to be reviewed and updated as required.

Included in the development of these long-term strategies will be annual strategic, operating and capital plans. The strategic plan is to take into account, among other things, the opportunities and risks of the Corporation's business.

At least annually the Board will consider a strategic plan presented by management which takes into account, among other things, the opportunities and risks of the business.

#### Identification and Management of Risks

The Board has the responsibility to identify the principal risks of the Corporation's business and, with senior management, to establish systems and procedures (including internal control and management information systems) to ensure that these risks are monitored. These systems and procedures should include the effective management of the Corporation's assets and financial resources, and should ensure compliance with all regulatory obligations.

#### Supervision and Succession of Management

The Board is responsible for the supervision of senior management to ensure that the operations of the Corporation are conducted in accordance with objectives set by the Board. The Board has responsibility over the appointment and monitoring of senior management and, as part of the Corporation's planning process, will review and discuss succession planning for senior management positions on a regular basis.

The Board is responsible for identifying potential candidates for, and selecting, the Chief Executive Officer. In doing so, the Board will consider, among other things, a candidate's experience, understanding of the Corporation's business environment, leadership qualities, knowledge, skills, expertise, integrity and reputation in the business community. When appropriate or necessary, the Board is responsible for removing the Chief Executive Officer and selecting a successor.

#### Internal Control

The Board, through the Audit Committee, is responsible for the internal control and management information systems of the Corporation.

#### **Stewardship of the Corporation**

The Board is empowered by governing corporate law, the Corporation's By-laws and the Corporation's Corporate Governance Policies to manage, or supervise the management of, the affairs and business of the Corporation.

The Board performs its functions through quarterly and special meetings and has delegated certain of its responsibilities to the Audit Committee described below. In addition, the Board has established policies and procedures that limit the ability of management to carry out certain specific activities without the prior approval of the Board.

Long-term strategies and annual operating and capital plans with respect to the Corporation's operations are developed by senior management and reviewed and approved by the Board.

The Board, through the Audit Committee, has the responsibility to identify the principal risks of the Corporation's business. It works in coordination with management to implement policies to identify the risks and to establish systems and procedures to ensure that these risks are monitored.

The Board reviews and discusses succession planning for senior management positions as part of the Corporation's planning process. All appointments of senior management are approved by the Board.

The Board has developed written position descriptions for the Board chair and the chair of each Board committee. The Board has also, together with the Chief Executive Officer, developed a written position description for the Chief Executive Officer as well as Chief Financial Officer.

Procedures are in place to ensure proper dissemination of news releases, and that those shareholders who request information about the Corporation receive it in a timely manner. Inquiries by shareholders are directed to and dealt with by senior management.

The Corporation's external auditor report directly to the Audit Committee. In its regular meetings with the external auditor, the Audit Committee discusses, among other things, the Corporation's financial statements and the adequacy and effectiveness of the Corporation's internal controls and management information systems.

# **Orientation and Continuing Education**

New directors, as part of the orientation program, have the opportunity to meet with senior management to discuss the business of the Corporation, receive corporate information, Board policies and historical and current operating and financial information and may tour selected offices and facilities of the Corporation. Directors are regularly briefed by senior management team on strategic issues affecting the Corporation, and these briefings include reviews of the competitive environment, the Corporation's performance relative to its peers, and any other developments that could materially affect the Corporation's business. The Board will also ensure that directors are able to attend conferences or other similar events to participate in continuing education in matters relevant to their role as directors.

#### **Ethical Business Conduct**

The Board has found that the fiduciary duties placed on individual directors by the Corporation's governing corporate legislation and the common law and the restrictions placed by applicable corporate legislation on an individual director's participation in decisions of the Board in which the director has an interest have been sufficient to ensure that the Board operates independently of management and in the best interest of the Corporation.

#### Nomination of Directors

The Board considers its size each year when it considers the number of directors to recommend to the shareholders for election at the annual meeting of shareholders, taking into account the number required to carry out the Board's duties effectively and to maintain a diversity of views and experience.

The Board does not have a nominating committee, and these functions are currently performed by the Board as a whole. However, if there is a change in the number of directors required by the Corporation, this policy will be reviewed.

#### Committees

The Board has no other committees than the Audit Committee.

#### Audit Committee

The members of the Audit Committee are Murat Armutlu, Dickie Orr and Gary O'Connor, all of whom are independent directors. A member of the audit committee is independent if the member has no direct or indirect material relationship with the Corporation. A material relationship means a relationship which could, in the view of the Corporation's Board, reasonably interfere with the exercise of a member's independent judgement. All members of the Audit Committee are financially literate. A member of the audit committee is considered financially literate if he or she has the ability to read and understand a set of financial statements that present a breadth and level of complexity of accounting issues that are generally comparable to the breadth and complexity of the issues that can reasonably be expected to be raised by the Corporation.

The Audit Committee's mandate and responsibilities are detailed in its Charter, and include assisting in the identification of the principal risks of the Corporation's business and, with the assistance of management, establishing procedures to ensure that these risks are monitored and managed; overseeing the work of the external auditor engaged for the purpose of preparing or issuing an audit report or related work; recommending to the Board the nomination and compensation of the external auditor; approving all non-audit services to be provided by the external auditor; and

reviewing and recommending approval of the Corporation's financial statements, reviewing management's discussion and analysis and earnings press releases before the Corporation publicly discloses this information and satisfying itself that all regulatory compliance matters have been considered in the preparation of the financial statements of the Corporation. A new Audit Committee Charter was adopted on February 17, 2021, the full text of the Audit Committee Charter is attached as Schedule "A" to this Information Circular.

The Board, through the Audit Committee, is responsible for the integrity of the internal control and management information systems of the Corporation. The Audit Committee meets at least quarterly to review quarterly financial statements and management's discussion and analysis and meets regularly with the Corporation's external auditor. The Audit Committee discusses, among other things, the annual audit, the adequacy and effectiveness of the Corporation's internal control and management information systems and management's discussion and analysis and reviews the annual financial statements with the external auditor.

There have been no instances in which the Board has not accepted a recommendation of the Audit Committee to nominate or compensate any external auditor. All non-audit services provided to the Corporation or its subsidiaries by external auditors must be pre-approved by the Audit Committee.

Further information concerning the Audit Committee and its members is contained in the Corporation's Annual Information Form for the year ended November 30, 2020, under "Audit Committee Information" (pages 40 - 41), incorporated by reference herein, and which is available on SEDAR under the Company's profile filed on February 18, 2021, and may be accessed at <u>www.sedar.com</u>. In particular, details concerning the external auditor's fees for the past two years are shown at page 41 of the Annual Information Form.

# **Compensation and Governance**

The Corporation does not have a Compensation Committee. As a result the entire Board of directors is responsible for, among other things, evaluating the performance of the Corporation's executive officers, determining or making recommendations with respect to the compensation of the Corporation's executive officers, making recommendations with respect to director compensation, incentive compensation plans and equity-based plans, making recommendations with respect to the compensation policy for the employees of the Corporation or its subsidiaries and ensuring that the Corporation is in compliance with all legal requirements with respect to compensation disclosure. In performing its duties, the Board has the authority to engage such advisors, including executive compensation consultants, as it considers necessary.

The Board is currently composed of seven (7) directors, of whom Murat Armutlu, Dickie Orr, Suzan Zalter and Gary O'Connor are independent directors within the meaning set out in NI 58-101. Stanley Ma, Claude St-Pierre and Eric Lefebvre are not independent. All of the members of the Board are experienced participants in business or finance.

The Board does not have a predetermined compensation plan. The Corporation does not engage in benchmarking practices and the process for determining executive compensation is at the discretion of the Board. The Board has not engaged the services of independent compensation consultants to assist it in making recommendations with respect to director and executive officer compensation.

#### Assessments

Due to the minimal size of the Corporation's Board, no formal policy has been established to monitor the effectiveness of the directors, the Board and its Audit Committee. The Board as a whole is responsible for the Corporation's approach to corporate governance, committee and individual director effectiveness issues on a continuous basis. Mr. Stanley Ma, President of the Corporation, acts as Chairman of the Board. The Board considers this to be an appropriate role for Mr. Stanley Ma at this stage in the Corporation's development. The Board has functioned, and is of the opinion that it can continue to function, independently as required. When necessary or desirable, the Board will establish committees composed of members who are independent with respect to the issue to be determined.

The Board, together with the Chairman of the Board, monitors the size of the Board to ensure effective decisionmaking.

# **Term Limits**

The Board has not adopted a formal term limit for directors. The Board strives to be constituted to achieve a balance between experience and the need for renewal and fresh perspective. The Board believes, however, that the imposition of director term limits on a board implicitly discounts the value of experience and continuity amongst Board members and runs the risk of excluding experienced and potentially valuable Board members as a result of an arbitrary determination. The Board believes that it is better served with a regular assessment of the effectiveness of the Board, Board committee and individual directors rather than on arbitrary term limits.

#### **Corporate and Board Diversity**

The Corporation recognizes the value of individuals with diverse attributes on the Board and in senior management positions. Diversity has always been an important part of the Corporation's culture and its operations to enable it to better understand and serve its consumers by ensuring that the composition of the organization reflects its wide customer base. The Corporation not only promotes gender diversity in the organization, but also, among others, ethnic, age, disability, language, sexual orientation and religious diversity and it has developed a code of conduct to make sure it continues to provide the same opportunities irrespective of gender or ethnicity. However, the Corporation does not believe that a written policy is the best way to achieve the Corporation's diversity or business objectives and consequently, the Corporation has not fixed any target nor adopted policies related to diversity, whether at the Board of Directors or senior management levels. We refer to diversity within "designated groups" as defined under Article 3 of the Employment Equity Act (Canada) which includes women, aboriginal peoples (being Indians, Inuit or Métis), persons with disabilities and members of visible minorities (persons other than aboriginal peoples who are non-Caucasian in race or non-white in color) ("Visible Minorities"). "Persons with disabilities" is defined as meaning persons who have a long-term or recurring physical, mental, sensory, psychiatric or learning impairment and who: (i) consider themselves to be disadvantaged in employment by reason of that impairment; or (ii) believe that an employer or potential employer is likely to consider them to be disadvantaged in employment by reason of that impairment. This definition also includes persons whose functional limitations owing to their impairment have been accommodated in their current job or workplace.

In its search for candidates for positions as a member of the board, the Board would analyse candidates based on the skills and the qualities that the Board of Directors should consider, the needs at the Audit Committee level, without bias regarding any designated group. No target has been fixed with respect to any of the designated groups, the choice of candidates being more linked to the needs of the Corporation, the experience, the judgment, the values, the skills and personal qualities of the candidates. The Corporation has adopted the same principles regarding research and hiring of senior management.

#### **Board Diversity:**

As of the date of this Information Circular:

Of our seven directors, two (28.6%) are women and two (28.6%) are members of visible minorities, none are either an aboriginal person or a person with disabilities.

#### Senior Management Diversity:

For purposes of the CBCA diversity disclosure requirements, "senior management" has the same meaning as "executive officers" as defined under provincial and territorial rules in subsection 1.1(1) National Instrument 51-102 Continuous Disclosure Obligations. Our senior management consists of our CEO, our CFO, our four COO's and sixteen Vice Presidents.

As of the date of this Management Information Circular, of our twenty-two senior management positions, ten (50%) are held by women and four (20%) are members of visible minorities. None of our senior management positions are held by a person with disabilities and none of our senior management positions are held by an aboriginal person.

### Sustainability, Environment, Social and Governance (ESG) disclosure

For more than 40 years, MTY has been committed to be a good corporate citizen and to contribute positively to the communities in which it operates. Over the past three years, the Corporation has further committed to work

collaboratively with industry peers and suppliers to gradually implement standards for ethical conduct, sustainable farming practices, animal welfare, reduction of the environmental footprint, etc.

Recognition for the Corporation's environmental policies and practices include requiring several environmental certifications from our suppliers for a wide array of products sold in our restaurants. Although this is MTY's first environmental, social and governance disclosure effort, the Corporation has begun tracking its performance with the goal of consistently improving by increasing its standards with its suppliers, improving the awareness of its franchisees and ultimately informing its customers so they make informed decisions.

Given the diversity of the Corporation's brands, products and geographies, MTY will need to make investments in technology and personnel will be required to maintain the integrity of its entire supply chain by ensuring consistent communications and audits of suppliers and consistent improvements to its sourcing strategy.

The Corporation intends to continue to expand its environmental, social and governance reporting processes and report more specific metrics in future years as it recognizes that operating its restaurant business, transporting the goods it produces, distributes and sells over thousands of kilometers of supply chain related travels as well as maintaining approximately of 7,000 locations worldwide comes with a great responsibility.

Throughout its organization, from the top down, MTY is committed to maintaining and operating its restaurants safely, efficiently, and in an environmentally responsible manner. To protect its employees, the public, and the environment, the Corporation invests each year on integrity management, maintenance, and environmental programs to achieve these goals.

In addition to its leadership teams, the Corporation has established a Sustainable Sourcing Committee to assist management for the establishment and administration of sustainable ESG policies, programs, procedures, and initiatives to promote the safety and health of its employees, customers, the public, and the environment. The Board also periodically reviews, together with management, the Corporation reputation as a responsible corporate citizen and its efforts to employ sustainable business practices consistent with its business purpose and values.

As a true leader in its field, MTY remains committed to doing business in a socially and environmentally responsible manner. To meet this commitment, MTY's employees and representatives are expected to act in accordance with its core values.

In addition, the Corporation's Code of Business Conduct and Ethics, as provided to all employees, and Supplier Social Responsibility Policies, which will be required from each of the Corporation's major suppliers and/or business partners and will be a condition to contract renewals, both state the high standard of ethical conduct by which its employees and suppliers are expected to abide, while also providing the outlines of everyday behavior expected to align with MTY's own core values. Constant reminders are made to each of the Corporation's employees and suppliers of the content of these codes and policies and maintain compliance programs to prevent and detect any potential violations.

The Corporation's employees are also encouraged to speak up, seek guidance, and report issues or concerns through appropriate channels. Reported concerns are evaluated and investigated, as appropriate, by the Audit Committee, the legal department and the Board of the Corporation.

#### Sustainable sourcing

Many of MTY's brands adhere to strict standards for some or all their products. Whether it is for fair trade coffee, sustainable fishing, free range chicken, etc., MTY asks its suppliers to adhere to very strict standards when supply is available and sufficient, and when prices are in a range that can be acceptable to consumers. Different brands adhere to different standards depending on the standards that are relevant to them and the availability of "cleaner" products. For the future, MTY intends to standardize and formalize its practices in order to adhere to some standards across all its brands. Supplier selection and retention will gradually become more dependent on adhering to very strict standards.

# **Ecological Impact**

MTY continually evaluates the regulatory landscape for its operations and look for opportunities to improve. Corporate policies and business segment specific procedures are maintained to manage environmental matters across the Corporation's restaurants. Changing regulatory requirements are identified, assessed and managed through the Corporation's internal regulatory update and verification program. MTY reviews, approves, and implements policy and procedural changes through established management reviews. The Corporation works with suppliers to find alternatives to some products, such as single-use plastics, certain packaging materials, etc. and make changes when they are possible. The Corporation is at the beginning of the process for the identification of changes it would like to make and the assessment of potential alternatives. This is expected to be a continuous effort.

MTY intends to make additional efforts over the near and medium term to address other ecological elements such as energy and water consumption, waste management, local sourcing, biological products, etc.

# Health and Safety

MTY integrates a culture of safety and emergency preparedness through its operations, establishing a framework that helps it provide employees and contractors with a safe work environment; comply with laws, rules, regulations, policies, and procedures; and identify opportunities for improvement. Specifically, MTY maintains clear policies and detailed road maps to build and sustain a robust safety culture based around:

- Leadership and management commitment;
- Risk and opportunity management;
- Operational controls;
- Incident investigation, evaluation, and lessons learned;
- Regular auditing of corporate and franchised restaurants by MTY's specialists; and
- Continuous learning of office and restaurant employees.

MTY strives to be a good corporate citizen and contribute to sustainable development through a systematic approach to environmental, health and safety management. This approach supports MTY's ability to:

- Comply with applicable laws and regulations;
- Train employees to be aware of, and meet their responsibilities, for the protection of the environment, health, and safety; and
- Achieve continual performance improvement.

#### **Management of Regulatory Environment**

To identify, assess, and manage new environmental, social and governance regulatory risks and opportunities, the Corporation maintains a process for identifying, communicating, and verifying compliance with changes in applicable regulatory requirements. The Corporation's compliance professionals assess the potential impacts of proposed rules, discuss and coordinate potential compliance approaches. Where warranted, MTY works to share data and engages in discussions about potential regulatory and compliance strategies with its suppliers and business partners. The Corporation is apolitical and encourages employees and others affiliated with it to vote and keep informed on political matters and to support, with their own funds and on their own time, the candidates or parties of their choice.

#### Human Rights and Community Relations

We believe our stakeholders, customers, neighbors, governments, and communities all play an important role in how MTY conducts its business. MTY also lives, works, and plays in these communities. The Corporation's policies promote commitments to help build trust and foster collaboration within communities in which it operates, including its commitments to:

- Community engagement,
- Transparency and responsiveness,

- Negotiate in good faith,
- Training, and
- Fairness.

The Corporation continually engages its leadership and resources to effectively fulfill these commitments. Over the next few years, MTY will implement an audit program to ensure that all the products that go into the operations of a restaurant, including but not limited to food items, uniforms, packaging, small wares and restaurant equipment, many of which are produced in foreign countries, are exempt of child labor and come from suppliers that treat their employees fairly and without abuse.

# Diversity

MTY strives to become a leader in providing equal opportunity to leadership positions. Although the Corporation has achieved a 50%-50% balance in between men and women in leadership positions organically, it has developed a code of conduct to make sure it continues to provide the same opportunities irrespective of gender or ethnicity. That policy will be further improved in the coming years, and mandatory training will be offered to employees to ensure unconscious biases, if any, are identified and eliminated.

# Governance

The Board is responsible for the oversight of the Corporation, and recognizes that effective governance is critical to achieving the Corporation's performance goals while maintaining the trust and confidence of its stakeholders, including investors, franchise partners, customers, employees, suppliers and business partners, regulatory agencies, and other stakeholders.

The Board has oversight responsibility for the assessment of the Corporation's major business risks and opportunities, and the measures to mitigate and address such risks and opportunities.

The Board is briefed on a regular basis by the CEO and the CFO on the following areas:

- Business plans and strategies,
- Business risks and opportunities,
- Annual budgets and capital expenditures, and
- Acquisitions and divestitures.

As such, MTY's management team always remains focused on:

- Growing new and existing markets for each of its brands within North America while pursuing opportunities to franchise some of its concepts globally;
- Maximize the development of its existing brands while controlling costs, operating ethically, and employing environmentally sound operating practices;
- Leverage economies of scale from business acquisitions that fit within the Corporation's strategy and are accretive to cash flow; and
- Maintain a strong balance sheet and return value to the Corporation's shareholders.

Over the past forty years, MTY has operated its businesses successfully in a constantly changing regulatory, technology, and market environment. MTY attributes its success in part to its early responses and course adjustments to market and industry catalysts.

While the Corporation adjusts course to respond as market and industry catalysts develop, MTY does not change many attributes related to its operations and strategy which MTY believes will continue to serve the Corporation and its shareholders well in the future, including its:

- Discipline in operating MTY's brands effectively and reliably,
- Disciplined capital allocation, and
- Management focus on details.

The Corporation's forward-looking strategies and financial decisions are driven primarily by market opportunities and corporate objectives and responsibilities. Long-term strategic decisions are made with the deliberate intention of creating sustainable competitive advantages. To sustain and improve upon its competitive advantages, the Corporation projects and plans for reasonably foreseeable changes, including in governmental regulations, potentially impacting the business and markets in which it operates and to act responsively to such changes as they are implemented.

# **Financial Planning Considerations**

The Corporation prioritizes risks and opportunities based upon likelihood and significance. MTY generally gives highest priority to potential risks and opportunities considered more probable and more significant. When capital allocation decisions are assessed by the Corporation, the required levels and thresholds in the following criteria may be adjusted:

- Rates of return on capital and payback periods;
- Market demand projections;
- Projected operating costs, including compliance costs.

# **Risk and Opportunity Management**

MTY's management structure is designed to help monitoring for and assessing various types of risks and opportunities, including those related to climate. The Corporation identifies and evaluates risks and opportunities based on both actual and potential likelihood and significance. Depending on the nature of the risk or opportunity being considered, MTY evaluates consequences based on a variety of attributes, such as health and safety, financial, operational and environmental.

# **EXECUTIVE COMPENSATION**

#### Named Executive Officer

The following relates to the compensation of our named executive officers for the fiscal year ending November 30, 2020. Our "Named Executive Officers" ("NEO"), being our current CEO, our current CFO and three most highly compensated executive officers of the Company, including any of its subsidiaries, who each earned total compensation that exceed \$150,000 for the fiscal year ended November 30, 2020, are:

- Eric Lefebvre, Chief Executive Officer (since November 2018) and former Chief Financial Officer (from June 2012 to November 2018);
- Renée St-Onge, Chief Financial Officer (since November 2018) and former Controller (from May 2012 to November 2018);
- Nik Rupp, Executive vice-president of finance, MTY Franchising USA (since May 2018);
- Victoria Tullett, Sr. vice-president of legal and general counsel, Papa Murphy's (since May 2018);
- Stephanie Richmond, Sr. vice-president of human resources, Papa Murphy's (since May 2018).

# **Compensation Discussion and Analysis**

In assessing the compensation of its executive officers, and due to the present stage of development of the Corporation, the Corporation does not have in place any formal objectives, criteria or analysis; instead, it relies mainly on discussions at the Board level concerning the Corporation's strategic business and capital plans.

The Corporation's executive compensation program has three principal components:

- base salary;
- short-term cash incentives;
- long term incentives that can include cash incentive or stock options.

The determination and administration of base salaries or incentive bonuses, or both, are discussed in greater detail below. When appropriate to do so, incentive bonuses in the form of cash payments, are designed to add a variable component of compensation, in addition to stock options, based on corporate and individual performances for Named Executive Officers, and may or may not be awarded in any financial year. The Corporation has no other forms of compensation for its NEOs, although payments may be made from time to time to individuals who are NEOs or companies they control, for the provision of consulting services. Such consulting services are paid for by the Corporation at competitive industry rates for work of a similar nature by reputable arm's length services providers.

The Corporation's executive compensation program is administered by the Board of Directors and is designed to provide incentives for the sustainable enhancement of shareholder value. The overall objectives are to attract and retain qualified executives critical to the success of the Corporation, to provide fair and competitive compensation, to align the interest of management with those of the Shareholders and to reward corporate and individual performance.

The Board, when determining cash compensation payable to a NEO, takes into consideration their experience in the franchising industry, as well as their responsibilities and duties and contributions to the Corporation's success. Named Executive Officers receive a base cash compensation that the Board feels is in line with that paid by similar reporting or non-reporting companies in the applicable geographical area and the Corporation's experience from past acquisitions, subject to the Corporation's financial resources; however, no formal survey was completed by the Board.

In performing its duties, the Board has considered the implications of risks associated with the Corporation's compensation policies and practices. At its current stage of development and considering its current compensation policies, the Corporation currently has no compensation policies or practices that would encourage an executive officer or other individual to take inappropriate or excessive risks. A NEO or director is permitted for his or her own benefit and at his or her own financial risk, to purchase financial instruments, including, for greater certainty, prepaid variable forward contracts, equity swaps, collars or units or exchange funds, that are designed to hedge or offset a decrease in the market value of equity securities granted as compensation or held, directly or indirectly, by the NEO or director.

The table below illustrates the proportion of each compensation component comprising the total direct compensation of the Named Executive Officers at target level for the fiscal year ending November 30, 2021:

	Base salary (%)	Target cash short-term	Target long-term cash	
		incentive	incentive	
Eric Lefebvre	100%	0%	0%	
Renée St-Onge	60%	40%	0%	
Nik Rupp	40%	20%	40%	
Victoria Tullett	50%	25%	25%	
Stephanie Richmond	50%	25%	25%	

For 2021, the short-term cash incentives are based on achieving certain levels of organic growth in EBITDA, in business units or brands EBITDA targets and organic free cash flows growth, as well as on new store openings. The target levels are determined by the Board of Directors. The Board can also elect to award discretionary short-term incentive payments in exceptional circumstances.

The long-term cash incentive awards were abolished in 2020 with the exception of agreements resulting from the acquisition of Papa Murphy's, for which the long-term incentive awards are based on the organic growth in EBITDA for the brand and paid over two years following the end of the reference fiscal period and is contingent on the individual being continuously employed by the Corporation until the payment date.

#### **Compensation Objectives**

The Board considers the following objectives when reviewing annual compensation: (i) retaining individuals critical to the growth and overall success of the Corporation; (ii) rewarding achievements of individuals; (iii) providing fair and competitive compensation; (iv) compensating individuals based on their performance; and (v) balancing the interests of management and shareholders of the Corporation. In order to achieve these objectives, the compensation paid to the Corporation's executive officers consists of three components: (i) a base salary; and, as the case may be, (ii) short- and/or long-term cash incentive; and/or (iii) a long-term incentive in the form of stock options under the Corporation's stock option plan.

Compensation component		Description	Criteria	Objective	Eligibility	Short term	Long term
Fixed	Base salary	Fixed level of compensation	Employee level, experience, skills, contribution	Attract and retain employees, recognized the level of responsibility, skills, and contribution	All employees	X	
	Benefits (group insurance)	Suitable insurance against health-related costs	Based on competitive market data for each geography	Provide employees and their families base benefits for health, disability, and life	All head office employees	X	
Variable	Annual bonus	Annual bonus based on achievement of objectives that were established at the beginning of the fiscal year	Payments based on achievements on organic growth in EBITDA and free cash flows of brands and business units as well as store openings	Motivate to achieve and surpass the Corporations financial and operational objectives, align growth objectives with shareholders'	Select employees and executives	X	X
	Share purchase plan	Opportunity to buy shares of the Corporation up to a yearly maximum, with a matching contribution from the Corporation	Personal investment	Promote shareholding, interest employees in the results of the consolidated entity and promote accumulation of capital for retirement	All Canadian head office employees		X
contribution to er retir plar and		Employer contribution to employee retirement savings plan, based on salary and employee contribution	Personal investment	Capital accumulation for retirement	All US employees		X
	Share option plan	Equity-based incentive to align with long term performance and growth in share price. Term of 10 years	Focuses on appreciation in the Corporation's share price, aligning with shareholder interests	Focuses executives on creating sustainable long-term value. Retention	Select executives		Х

# **Base Salary**

The base salary of each of the Corporation's NEOs is set by the Board of Directors following an annual performance review. The Board considers the foregoing compensation philosophy, as well as the financial performance of the Corporation as a whole, in any review of base salaries. In addition, the base salary review for each NEO is based on assessment of factors such as current market conditions, and particular skills, such as leadership ability and management effectiveness, experience, responsibility and proven or expected performance of the particular individual.

#### Short and Long-term Cash Incentives

The Corporation provides for the payment of cash bonuses to certain employees of the Corporation and its subsidiaries dependent on the performance of the Corporation and such employees. Such bonuses are generally based on the financial and operating performance of the Corporation on a consolidated basis and of certain business units or brands. For 2020, the short-term cash incentives were based on achieving certain levels of organic growth in EBITDA and in business units or brands organic free cash flows, as well as on new store openings.

During 2020, none of our four COO's qualified for their short-term incentive plan awards based on the performance of their respective business units or brands. The Corporation did not meet its growth objectives and as such no short-term incentive payments were made to our CFO and our 4 COO's in relation to consolidated objectives. Up until the end of 2020, the leadership team of Papa Murphy's only had brand-specific objectives, which were all exceeded during the year. For 2021, the Corporation introduced consolidated objectives to the incentive package of the Papa Murphy's leadership team to harmonize their short-term incentive compensation with those of other leaders in the organization.

The long-term cash incentive awards were abolished in 2020 with the exception of agreements resulting from the acquisition of Papa Murphy's, for which the long-term incentive awards are based on the organic growth in EBITDA for the brand and paid over two years following the end of the reference fiscal period and is contingent on the individual being continuously employed by the Corporation until the payment date.

# Equity-Based Long-term Incentives

The Corporation has in place its stock option plan to directly focus on the long-term performance and to encourage ownership interest in the Corporation. The Corporation's stock option plan is a long-term incentive program that enables officers, directors, employees and consultants of the Corporation and its subsidiaries to acquire shares of the Corporation. The objective of granting such options is to encourage individuals to acquire an increased ownership interest in the Corporation, which acts as a financial incentive for the individuals to consider the long-term interests of the Corporation and its shareholders. Stock options if granted to executives and employees would take into account a number of factors, including the amount and term of options previously granted, base salary and bonuses and competitive factors. The amounts and terms of options granted are determined by the Board.

# Stock Option Plan

On March 16, 2016, the Board adopted, an incentive stock option plan (the "2016 Plan") which was subsequently approved by the Corporation's shareholders on May 4, 2016. For the purposes of this section "Shares" means the Common Shares in the capital of the Corporation.

The purpose of the 2016 Plan is to advance the interests of the Corporation by: providing eligible persons, being directors, employees, officers or consultants (as defined in the 2016 Plan) of the Corporation or its affiliates (collectively, the "Eligible Persons") with additional incentives through equity ownership; increasing the proprietary interest of Eligible Persons in the success of the Corporation; encouraging Eligible Persons to remain with the Corporation or its affiliates as directors, employees, officers or consultants; and attracting new directors, employees, officers and service providers.

Options may be granted to Eligible Persons. Subject to the provisions of the 2016 Plan, the Board shall have the authority to determine the terms, limitations, restrictions and conditions, applicable to the vesting or to the exercise of an Option, including without limitation, the nature and duration of the restrictions, if any, to be imposed upon the sale or other disposition of Shares acquired upon exercise of the Option. An Eligible Person may receive Options on more than one occasion under the 2016 Plan and may receive separate Options on any one occasion.

Each Option granted pursuant to the 2016 Plan will vest at the rate of <sup>1</sup>/<sub>8</sub> of the original number granted, every 6 months from the date of the grant, until fully vested at the 48th month following the date of the grant, unless otherwise specifically determined by the Board.

The aggregate number of Shares to be reserved for exercise of all Options granted under the 2016 Plan and any other security-based compensation arrangements of the Corporation shall not exceed 500,000 Shares (on a non-diluted basis).

The maximum number of Shares issuable to any one person under the 2016 Plan, including the aggregate number of Shares reserved for issuance to such person under any other security-based compensation arrangements of the Corporation, shall be 10% of the Shares issued and outstanding at the time of the grant (on a non-diluted basis).

The maximum number of Shares issuable to insiders under the 2016 Plan and any other security-based compensation arrangement of the Corporation shall be 10% of the Shares issued and outstanding at the time of the grant (on a non-diluted basis). The maximum number of Shares which may be issued to insiders under the 2016 Plan and any other security-based compensation arrangements of the Corporation within a 12-month period shall be 10% of the Shares, issued and outstanding at the time of the issuance (on a non-diluted basis).

Each Option shall be confirmed by an option agreement or option grant letter or other form of confirmation (electronic or otherwise) as prescribed by the Board from time to time. The Board will establish the exercise price of an Option at the time each Option is granted. The exercise price may not be less than the Market Price, being the closing price of the Shares on the TSX for the last trading day preceding the date of the grant. In the event that such Shares did not trade on such day, the Market Price shall be the average of the bid and ask prices in respect of such Shares at the close of trading on such date. In the event that such Shares are not listed and posted for trading on any stock exchange, the Market Price in respect thereof shall be the fair market value of such Shares as determined by the Board in its sole discretion.

Options granted must be exercised no later than ten years after the date of grant or such lesser period as the Board may approve. In the event that any Option expires during a Corporation-imposed blackout period on the trading of securities of the Corporation, such expiry will become the tenth business day after the end of the blackout period.

As a condition of and prior to participation in the 2016 Plan, any Optionee shall on request authorize the Corporation in writing to withhold from any remuneration otherwise payable to the Optionee, any amounts required by any taxing authority to be withheld for taxes of any kind as a consequence of the Optionee's participation in the 2016 Plan.

Subject to specific exceptions and restrictions outlined in the 2016 Plan, Options are not assignable, and will terminate if a person ceases to be an Eligible Person for any reason other than death or an employee being terminated without cause, and their Options will be cancelled upon the earlier of 30 days after ceasing to be an Eligible Person, and the expiry date of the Option. In the case of the termination of an employee without cause, the Option will be cancelled upon the earlier of 90 days after ceasing to be an Eligible Person, and the expiry date of the Option. In the case of the an Eligible Person, and the expiry date of the Option. In the case of the death of the Eligible Person, the Option will be cancelled after twelve (12) months following the date of death.

Options shall be non-assignable and non-transferable by the Participants, otherwise than by will or the laws of descent and distribution, and shall be exercisable only by the Eligible Person during the lifetime of the Eligible Person or only by the Eligible Person's legal representative after death of the Eligible Person (in accordance with the 2016 Plan). Notwithstanding, Options may be assigned by an Eligible Person to whom an Option has been granted to a Permitted Assign (as such term is defined in the 2016 Plan, being the trustee of an RRSP or RRIF of the Eligible Person) of such Eligible Person, following which such Options shall be non-assignable and non-transferable by such Permitted Assign, except to another Permitted Assign, otherwise than by will or the laws of descent and distribution, and shall be exercisable only by such Permitted Assign during the lifetime of such Permitted Assign and only by such Permitted Assign's legal representative after death of such Permitted Assign.

Subject to any applicable regulatory or stock exchange requirements or restrictions of the 2016 Plan, the Board may at any time and without shareholder approval, terminate the 2016 Plan or amend the provisions of the 2016 Plan or any Options granted under it, including without limitation, amendments:

1. to change the expiry date, include a cashless exercise feature where payment is in cash or Shares or otherwise, alter the vesting conditions, and/or change the exercise price of Options granted to Eligible Persons, other than Options granted to insiders of the Corporation ("Insiders");

- deemed by the Board to be necessary or advisable because of any change in applicable securities laws or other laws;
- 3. to the definitions in the 2016 Plan;
- 4. to the change of control provisions in the 2016 Plan;
- 5. relating to the administration of the 2016 Plan;
- 6. to the vesting provisions of any outstanding Option;
- 7. to postpone or adjust any exercise of an Option or the issuance of any Shares pursuant to the 2016 Plan in order to permit the Corporation to effect or maintain registration of the 2016 Plan or the Shares issuable pursuant to the 2016 Plan under the securities laws of any applicable jurisdiction, or to determine that the Shares and the 2016 Plan are exempt from such registration; or
- 8. fundamental or otherwise, not requiring Shareholder approval under applicable law or the rules of an Exchange, including amendments of a "clerical" or "housekeeping" nature and amendments to ensure that the Options granted under the 2016 Plan will comply with any provisions respecting income tax and other laws in force in any country or jurisdiction of which an Eligible Person may from time to time be resident or a citizen.

Notwithstanding the foregoing, the Board may not amend the following provisions of the 2016 Plan or Options without first having obtained the approval of a majority of disinterested shareholders (i.e., shareholders who are not directly or indirectly insiders of the Corporation) voting at a duly called and held meeting of shareholders:

- 1. any reduction in the Option Price of an Option, if the Optionee is an Insider of the Corporation at the time of the proposed amendment;
- 2. any extension of the term of an Option, if the Optionee is an Insider of the Corporation at the time of the proposed amendment;
- 3. any amendment to the Insiders' participation limits set out under the subheading, "Securities Issuable under the 2016 Plan" above;
- 4. any increase in the maximum number of Shares issuable under the 2016 Plan;
- 5. an increase in the ability of the Board to amend the 2016 Plan without shareholder approval;
- 6. the definitions of "Eligible Person" and "Permitted Assigns";
- 7. the transfer provisions of the 2016 Plan; or
- 8. in all other circumstances where disinterested shareholder approval is required by any stock exchange on which the Shares are listed, or by any applicable securities legislation.

Any Option granted under the 2016 Plan may include a stock appreciation right, either at the time of grant or by amendment adding it to an existing Option subject, however, to the grant of such stock appreciation right being in compliance with the applicable regulations and policies of any stock exchange or exchange upon which any securities of the Corporation may from time to time be listed. Stock appreciation rights granted under the 2016 Plan are exercisable to the extent, and only to the extent, the Option to which it is included is exercisable. To the extent a stock appreciation right included in or attached to an Option granted under the 2016 Plan is exercised, the Option to which it is included or attached shall be deemed to have been exercised to a similar extent.

A stock appreciation right granted under the 2016 Plan shall entitle the Optionee to elect to surrender to the Corporation an unexercised Option in which it is included and to receive from the Corporation in exchange therefore that number of Shares, having an aggregate value equal to the excess of the market value of one Share over the purchase price of one Share specified in such Option, multiplied by the number of Shares called for by the Option which is so surrendered, divided by the market value of one Share (Number of Shares = Number of Options exercised

X the difference between the market value and the Option Price divided by the market value). The "market value" of a Share shall be determined for these purposes by the weighted average sale price per Share on the stock exchange or other publicly quoted market system having the greatest volume of trading of the Shares for the five (5) trading days preceding the date that the written notice of exercise of the right is received by the Corporation.

# **Compensation Procedures**

The Board is responsible for the determination of the compensation of senior management. See "Corporate Governance – Compensation Governance".

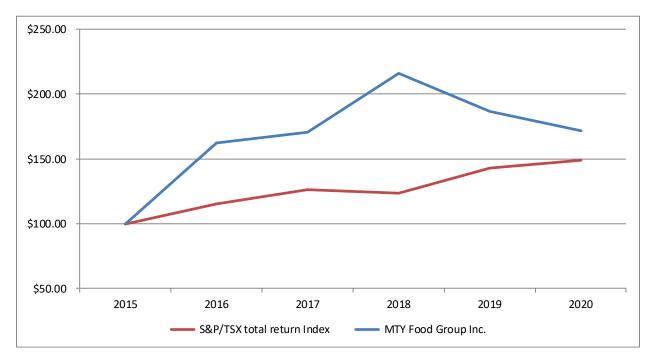
In consultation with the executive officers, the Board establishes the Corporation's general compensation philosophy and oversees the development and implementation of senior management compensation programs and policies. The Board reviews on a periodic basis the Corporation's executive compensation programs.

The Board annually reviews the compensation of the Chief Executive Officer, the Chief Financial Officer and the four Chief Operating Officers in light of the relevant Corporation's objectives. Based on such evaluation, the Board has the authority to set the compensation (including base salary, incentive compensation and equity-based awards) of each of the officers. In determining incentive compensation, the Corporation considers, among other factors it deems appropriate from time to time, the Corporation's performance and relative shareholder return and the awards given to management in prior years.

The Board reviews the terms of the Corporation's incentive compensation plans and other plans. The Board administers such plans, including determining any option or share-based awards to be granted to members of management under any such plan. There were no new actions, decisions or policies since March 27, 2020, that could affect the understanding of compensation for the Named Executive Officers for the financial year ended November 30, 2020.

# **Performance Graph**

The following line graph and succeeding table compare the return, assuming an initial investment of \$100, with the cumulative total return, in respect of the S&P/TSX Composite Total Return Index compiled by the Toronto Stock Exchange for the five most recently completed financial years.



	2016	2017	2018	2019	2020
MTY Food Group Inc.	\$162.31	\$170.47	\$216.03	\$186.87	\$171.83
S&P/TSX Composite Index	\$115.45	\$126.53	\$123.33	\$142.71	\$148.82

The table below shows the total shareholder returns for the Corporation's common shares and the S&P/TSX Composite Index for the five fiscal years ended November 30, 2020, together with the variation in the total compensation of the five (5) named executive officers.

A very limited number of common shares or other equity-based compensation awards have been granted since 2005, with the exception of 2017 and 2019 during which some of the NEO's were granted stock options. The level of calculated compensation is therefore not directly correlated to the shareholder returns, mainly because salary is relatively fixed and generally unaffected by the day-to-day changes in shareholder returns.

	11/30/2016	11/30/2017	11/30/2018	11/30/2019	11/30/2020
MTY Food Group Inc. Shareholder Returns	62%	5%	27%	-14%	-8%
S&P/TSX Composite Total Return Index	15%	10%	-3%	16%	4%
Percentage Variation in compensation of all NEOs	6%	236%	-58%	117%	10%
Total compensation of all NEOs	\$1,447,711	\$4,864,869	\$2,026,404	\$4,396,658	\$4,850,510

#### **Summary Compensation Table**

The following table sets forth the total compensation paid to or earned by the Named Executive Officers for the Corporation's three (3) most recently completed financial years:

Name and		Salary	Share- based Awards	Option- based Awards	Non-equity Incentive Plan Compensation (8)		Pension Value	All Other Compensation	Total Compensation
Principal	Year	(\$)	(\$)	(\$)	(9	<b>5</b> )	(\$)	(\$)	(\$)
Position	Ended				Annual Incentive Plans	Long- term Incentive Plans			
Eric Lefebvre	2020	519,000	Nil	Nil	Nil	Nil	Nil	11,381 <sup>(1)</sup>	530,381
CEO and former CFO <sup>(2)</sup>	2019	476,683	Nil	581,573 <sup>(9)</sup>	Nil	Nil	Nil	21,451 <sup>(1)</sup>	1,079,706
	2018	368,748	Nil	Nil	Nil	Nil	Nil	16,594(1)	385,342
Renée St- Onge	2020	298,077	Nil	Nil	Nil	Nil	Nil	6,527 <sup>(1)</sup>	304,604
CFO and former Controller (3)(4)	2019	262,308	Nil	521,571 <sup>(9)</sup>	Nil	Nil	Nil	11,804(1)	795,683
	2018	89,234	Nil	Nil	Nil	Nil	Nil	Nil	89,234

Nik Rupp	2020	434,015	Nil	Nil	303,811	434,015	Nil	548,565 (6)(7)	1,720,405
Executive VP of Finance, MTY Franchising USA <sup>(5)(10)</sup>	2019	211,454	Nil	Nil	99,550	Nil	Nil	267,259 <sup>(6)(7)</sup>	578,263
Victoria Tullett	2020	372,232	Nil	Nil	260,562	186,116	Nil	510,669 (6)(7)	1,329,578
Sr VP Legal, Papa Murphy's (5)(10)	2019	198,161	Nil	Nil	102,455	Nil	Nil	248,813 (6)(7)	549,429
Stephanie Richmond	2020	269,008	Nil	Nil	188,193	134,559	Nil	373,783 (6)(7)	965,543
Sr VP of human resources, Papa Murphy's (5)(10)	2019	143,267	Nil	Nil	61,727	Nil	Nil	182,282 <sup>(6)(7)</sup>	387,277

<sup>(1)</sup> Compensation offered to all Canadian office employees of MTY in the form of a Deferred Profit Sharing Plan.

<sup>(2)</sup> Eric Lefebvre became Chief Executive Officer of the Corporation in November 2018. He was previously Chief Financial Officer.

<sup>(3)</sup> Renée St-Onge became Chief Financial Officer of the Corporation on November 5, 2018. She was previously Controller for the Corporation.

(4) Renée. St-Onge was on parental leave between July 2017 and September 2018. As such, her compensation reflects only the period during which she was active with the Corporation.

<sup>(5)</sup> Nik Rupp, Victoria Tullett and Stephanie Richmond all joined the Corporation on May 23, 2019. They previously held similar executive positions at Papa Murphy's.

(6) Resulting from the acquisition of Papa Murphy's in May 2019, Nik Rupp, Victoria Tullett and Stephanie Richmond were granted retention bonus according to which they had to remain with the company for 12 months to earn the retention amount. For presentation purposes, 33.3% of the retention bonus was allocated to 2019 and 66.7% was allocated to 2020.

<sup>(7)</sup> Employer portion of 401(k) contribution offered to all US employees.

(8) See "Short and Long-term Cash Incentives" for information on Non-Equity Annual Incentive Plan Compensation.

<sup>(9)</sup> Calculated using the Black-Scholes formula.

(10) Compensation paid in USD was converted at the following exchange rates: 1.2906 CAD/USD in 2018, 1.3290 CAD/USD for 2019 and 1.3442 CAD/USD for 2020.

#### **Incentive Plan Awards**

#### **Outstanding Option-Based Awards and Share-Based Awards**

The following table sets forth the options granted to the Named Executive Officers to purchase or acquire securities of the Company outstanding at the end of the most recently completed financial year:

Name	Number of Securities Underlying Unexercised Options	Option Exercise Price (\$)	Option Expiration Date	Value of Unexercised In- the-money Options (\$) <sup>(1)</sup>
Eric Lefebvre CEO	200,000 <sup>(2)</sup>	48.36	April 11, 2027	658,000
	40,000 <sup>(3)</sup>	52.01	October 21, 2029	Nil
Renée St-Onge CFO	40,000 <sup>(3)</sup>	52.01	October 21, 2029	Nil

- (1) The aggregate dollar value of the in-the-money unexercised options held at the end of the last financial year, based on the difference between the market value of the shares at the financial year end of \$51.65, and the exercise price. This does not mean the options were exercised or that any shares were sold at these values.
- (2) These options vest as to 1/9 of the original number of options granted, on April 11, 2019, then on April 11<sup>th</sup> of each of the ensuing eight years until fully vested on April 11, 2027.
- (3) The options vest 5 years following the grant date.

#### Incentive Plan Awards – Value Vested or Earned During the Year

The following table sets forth the value vested or earned during the year of option-based awards, share-based awards and non-equity incentive plan compensation paid to NEOs during the financial year ended November 30, 2020:

Name	Option-based awards – Value vested during the year (\$) <sup>(1)</sup>	Share-based awards – Value vested during the year (\$)	Non-equity incentive plan compensation – Value earned during the year (\$)
Eric Lefebvre	Nil	Nil	Nil
Renée St-Onge	Nil	Nil	Nil

<sup>(1)</sup> The aggregate dollar value that would have been realized if the options granted during the year had been exercised on the vesting date.

#### Termination of Employment, Change in Responsibilities and Employment Contracts

The various compensation plans applicable to certain employees also contain different provisions that apply upon termination of employment or change of control of MTY. MTY does not have a formal policy for providing severance payment in the case of termination of employment but may provide severance payments and benefits as required by law.

Mr. Eric Lefebvre and MTY are parties to an agreement pursuant to which such executive is entitled to termination of employment benefits where the executive's employment is terminated for any reason other than fraud or theft of Corporation property. Mr. Lefebvre also has a right to terminate his own employment, subject to a six-month working notice, in circumstances such as a change in control or move its headquarters outside of the province of Québec, or if another Chief Executive Officer is named by the Board. In such events, the executive is entitled to a termination payment equal to twenty four (24) months of base salary.

Mrs. Renée St-Onge, Mr. Nik Rupp, Mrs. Victoria Tullett and Mrs. Stephanie Richmond are parties to an agreement pursuant to which such executive is entitled to termination of employment benefits where the executive's employment is terminated without cause. In such event, the executive is entitled to a termination payment equal to twelve (12) months of base salary.

There are no management or consulting agreements with any NEOs or directors of the Corporation, and no arrangements for termination or change of control benefits other than the ones described above.

#### **Compensation of Directors**

The current compensation package for the independent directors is as set out below:

Type of Compensation	Fee (\$)
Annual Retainer for Independent Director	\$15,000
Additional Annual Retainer for Audit Committee Member	\$2,273
Additional Annual Retainer for the Audit Committee Chair	\$5,758

#### **Director Compensation Table**

The following table sets forth information regarding the compensation to the directors (other than Named Executive Officers) for the financial year ended November 30, 2020.

Name	Fees Earned (\$)	Option-based Awards (\$)	All Other Compensation (\$)	Total (\$)
Murat Armutlu	17,273	Nil	Nil	17,273
Dickie Orr	17,273	Nil	Nil	17,273
David K. Wong	17,273	Nil	Nil	17,273
Gary O'Connor	23,031	Nil	Nil	23,031
Stanley Ma <sup>(1)</sup>	Nil	Nil	144,304	144,304
Claude St-Pierre <sup>(2)</sup>	Nil	Nil	114,221	114,221

<sup>(1)</sup> Mr. Stanley Ma earns a salary from the corporation and benefits from a company car

<sup>(2)</sup> Mrs. Claude St-Pierre earns a salary from the corporation

#### **Outstanding Option-Based Awards and Share-Based Awards**

There were no share-based awards or stock options granted to directors during the most recently completed fiscal year.

#### Incentive Plan Awards – Value Vested or Earned During the Year

There were no incentive plan awards made to directors.

# SECURITIES AUTHORIZED FOR ISSUANCE UNDER EQUITY COMPENSATION PLANS

The following table sets out equity compensation plan information as at the end of the financial year ended November 30, 2020, under the current stock option plan:

	Number of securities to be issued upon exercise of outstanding options, warrants and rights	Weighted-average exercise price of outstanding options, warrants and rights	Number of securities remaining available for future issuance under equity compensation plans (excluding securities reflected in column (a))
Plan Category	(a)	(b)	(c)
Equity compensation plans approved by securityholders	400,000	\$50.19	100,000
Equity compensation plans not Nil approved by securityholders		N/A	N/A
Total	400,000	\$50.19	100,000

# INDEBTEDNESS OF DIRECTORS AND EXECUTIVE OFFICERS

No directors, proposed nominees for election as directors, executive officers or their respective associates or affiliates, or other management of the Corporation were indebted to the Corporation as of the end of the most recently completed financial year or as at the date of this Information Circular.

# INTEREST OF INFORMED PERSONS IN MATERIAL TRANSACTIONS

To the knowledge of management of the Corporation, none of the directors or executive officers of the Corporation or other informed person, nor any proposed nominee for election as a Director of the Corporation, nor any person who beneficially owned, directly or indirectly, shares carrying more than 10% of the voting rights attached to all outstanding shares of the Corporation, nor any associate or affiliate of the foregoing persons has any material interest, direct or indirect, in any transaction since the commencement of the corporation's last completed financial year or in any proposed transaction which, in either case, has or will materially affect the Corporation, except as disclosed herein or elsewhere in this Information Circular.

# ADVANCE NOTICE BY-LAW

MTY's By-Law No. 3 sets out advance notice requirements for director nominations (the "Advance Notice By-Law"). It was adopted by the Board on March 8, 2019, and confirmed by Shareholders at the annual meeting of Shareholders on May 2, 2019. The purpose of the Advance Notice By-Law is to provide Shareholders, directors and management of MTY with guidance on the nomination of directors. The Advance Notice By-Law is the framework by which the Corporation seeks to fix a deadline by which Shareholders must submit director nominations to the Corporation prior to any annual or special meeting of Shareholders and sets forth the information that a Shareholder must include in the notice to MTY for the notice to be in proper written form.

Pursuant to the Advance Notice By-Law, if a Shareholder intends to nominate a person for election as a director of the Corporation at the Meeting, other than pursuant to a shareholder proposal, such nominations must comply with the procedures set out in the Advance Notice By-Law, including providing timely notice in proper written form.

To be timely, the nominations must be made: (i) in the case of an annual meeting of Shareholders, not less than 30 days prior to the date of the annual meeting of Shareholders (no later than 5:00 p.m. (Eastern time) on June 14, 2021), provided, however, that in the event the annual meeting of shareholders is to be held on a date that is less than 50 days after the date (the "Notice Date") on which the first public announcement of the date of the annual meeting was made, notice by the Nominating Shareholder may be made not later than the close of business on the 10th day following the Notice Date; and (ii) in the case of a special meeting (which is not also an annual meeting) of Shareholders called for the purpose of electing directors (whether or not called for other purposes), not later than the close of business on the 15th day following the day on which the first public announcement of the date of the special meeting of shareholders was made.

To be in proper written form, a nominating shareholder's notice must set forth or be accompanied by, as applicable, the information specified in the Advance Notice By-Law regarding both the nominating shareholder and the person whom the nominating shareholder proposes to nominate for election as a director (a "proposed nominee").

Delivery of the notice pursuant to the By-Law may only be given by personal delivery, facsimile transmission or by email and shall be deemed to have been given and made only at the time it is served by personal delivery, email or sent by facsimile transmission (provided that receipt of confirmation of such transmission has been received) to the Secretary of the Corporation at: Corporate Secretary, 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5, or, in the case of e-mail, to CorporateSecretary@mtygroup.com, or by facsimile transmission at: Corporate Secretary 514-336-9222; provided that if such delivery or electronic communication is made on a day which is not a business day or later than 5:00 p.m. (Eastern time) on a day which is a business day, then such delivery or electronic communication shall be deemed to have been made on the subsequent day that is a business day.

The Board may, in its sole discretion, waive any requirements in the Advance Notice By-Law. A copy of MTY's Advance Notice By-Law is available on our website at (www.mtygroup.com).

#### MANAGEMENT CONTRACTS

There are no management functions of the Corporation that are to any substantial degree performed by a person or company other than the directors or executive officers of the Corporation.

#### **ADDITIONAL INFORMATION**

Additional information relating to the Corporation is on SEDAR under the Corporation's profile at <u>www.sedar.com</u>. Security holders may contact the Corporation at 8210 route Transcanadienne, Saint-Laurent, Québec, H4S 1M5, or by telephone at (514) 336-8885, or by fax at (514) 336-9222, or by email at <u>info@mtygroup.com</u>, to request copies of the Corporation's financial statements and related management's discussion and analysis.

Financial information is provided in the audited financial statements of the Corporation for the financial year ended November 30, 2020, and in the related management's discussion and analysis. This material and the report of the auditor will be placed before the Meeting.

Copies of the above documents will be provided free of charge to security holders of the Corporation. The Corporation may require the payment of a reasonable charge from any person or company who is not a security holder of the

Corporation, who requests a copy of any such document. The foregoing documents are also available on SEDAR at <u>www.sedar.com</u> under the Corporation's profile filed on February 18, 2021.

# **OTHER MATTERS**

Management of the Corporation is not aware of any matter to come before the Meeting other than the matters referred to in the Notice of the Meeting. However, if any other matter properly comes before the Meeting, the accompanying form of proxy confers discretionary authority to vote with respect to amendments or variations to matters identified in the Notice of the Meeting and with respect to other matters that properly may come before the Meeting.

DATED at Ville St-Laurent, Québec, on May 14, 2021.

# BY ORDER OF THE BOARD OF DIRECTORS

"Stanley Ma"

**Stanley Ma**, Chairman and President

#### **APPENDIX A**

#### AUDIT COMMITTEE CHARTER

#### Purpose

This charter governs the operations of the Audit Committee (the "Committee").

The purpose of the Committee is to assist the Board of Directors (the "Board") in its oversight of the integrity of the Company's financial statements and other relevant public disclosures, the effectiveness of the Company's internal controls over financial reporting, the Company's compliance with legal and regulatory requirements relating to financial reporting and the external auditors' qualifications and independence.

The Committee approves and recommends to the Board, all matters falling within its purview, in accordance with its mandate, applicable laws, rules and regulations, the Company's by-laws and internal policies.

#### Composition

Following each annual meeting of shareholders, the Board shall elect a minimum of three directors (the "Members"), to serve on the Committee until the close of the next annual meeting of the shareholders or until the member ceases to be a director, resigns or is replaced, whichever first occurs. Any member may be removed from office or replaced at any time by the Board. One of the members shall be appointed by the Board as Chairperson of the Committee (the "Chair").

Each Member shall be independent, as determined by Canadian securities legislation requirements, and free from any relationship that, in the opinion of the Board, could interfere with the exercise of his/her independent judgment or their ability to represent their own professional view as a Member of the Committee.

Each Member shall be financially literate. Financial literacy requires that all Members have sufficient accounting or related financial management expertise to read and understand a set of financial statements, including the related notes, that present a breadth and level of complexity of accounting issues that are generally comparable to the breadth and complexity of the issues that can reasonably be expected to be raised by the Company's financial statements.

#### Meetings

- 1. The Committee shall meet no less than four times during each financial year. The Committee shall meet on a regular basis without management or the external auditors and shall meet separately with management, the internal and external auditors at least annually.
- 2. The Chair shall develop the agenda for each meeting of the Committee in consultation with management of the Company. The agenda and the appropriate material shall be provided to the Members on a timely basis prior to any meeting. Members shall attend meetings and review related meeting materials in advance. The Committee may invite such other persons to its meetings, as it deems necessary.
- 3. Minutes of meetings shall be recorded and maintained by the Corporate Secretary or his/her designate and shall be subsequently presented to the Committee for approval.
- 4. The Chair shall report regularly to the Board on the business of the Committee.

#### Responsibilities

#### Financial Reporting and Disclosures

- Reviewing with management and the external auditors the quarterly and annual financial statements and accompanying notes, and the external auditors' report thereon, and the financial information and forwardlooking information contained in the Management's Discussion and Analysis, Press Releases, AIF, Management Proxy Circular, prospectuses and any other documents containing financial information or forward-looking information before their public disclosure or filing with regulatory authorities.
- 2. Reviewing with management and the external auditors the major issues regarding accounting principles and financial statement presentation, including any significant changes in the Company's selection or application of accounting principles, and major issues regarding the adequacy and effectiveness of the internal controls and the quality and acceptability of the Company's accounting policies and any changes that are proposed to be made thereto, including all critical accounting policies and practices used, any alternative treatments of financial information that have been discussed with management, the ramification of their use and the external auditors' preferred treatment.
- 3. Discussing with management and the external auditors regarding significant estimates and judgments made in connection with the preparation of the financial statements and the reasonableness of those estimates and judgments, including analyses of the effects of alternative GAAP on the financial statements.

- 4. Discussing with management and considering the effect of regulatory and accounting initiatives, as well as off-balance sheet structures, on the financial statements.
- 5. Ensuring the completeness and clarity of the disclosures in the financial statements.
- 6. Reviewing all related-party transactions required to be disclosed and discuss with management the business rationale for the transaction and whether appropriate disclosures have been made.

#### **Risk Management and Internal Controls**

- 1. Discussing with management its process for assessing the effectiveness of internal control over financial reporting.
- 2. Reviewing reports from management and the external auditors on management's assessment of the effectiveness of internal controls over financial reporting.
- 3. Discussing with management and the external auditors all significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the Company's ability to record, process, summarize and report financial data, and management's remediation plan to address internal control deficiencies.
- 4. Discussing with management and the external auditors any changes in internal control over financial reporting that have materially affected or are reasonably likely to materially affect the Company's internal control over financial reporting that are required to be disclosed or any other change that were considered for disclosure.
- 5. Reviewing and discussing any fraud or alleged fraud involving management or other employees and the related corrective and disciplinary actions to be taken.
- 6. Reviewing on a regular basis and monitoring the Company's risk assessment and management policies, including the Company's major financial accounting and risk exposures and the procedures in place to monitor, control, report and mitigate those risks.

#### External Auditors

- 1. Evaluating the performance of the external auditors and making recommendations to the Board on the nomination for reappointment or appointment of the external auditors. Such nomination is to be approved by the Board. The external auditors will be reappointed or appointed each year by the shareholders of the Company at the annual general meeting of the shareholders.
- Reviewing the terms of the external auditors' engagement and the appropriateness and reasonableness of the proposed audit fees and make the appropriate recommendations to the Board. The remuneration of the external auditors will be determined by the Board, upon the annual authorization of the shareholders at each general meeting of the shareholders.
- 3. Overseeing of the work of the external auditors and monitoring their qualifications, performance and independence.
- 4. Reviewing the external auditors' report including the firm's internal quality control procedures, any material issues raised by the internal quality review or peer review of the firm or by any inquiry or investigation conducted by governmental or professional authorities within the five preceding years, and all relationships between the external auditors and the Company to assess the external auditors independence.
- Pre-approving the basis and amount of all non-audit services provided by the external auditors, including determining and discussing with management the non-audit services that should not be provided by the external auditors.
- 6. Reviewing the audit plan and, if applicable, the quarterly financial statements review plan with the external auditors and management and approving the scope, extent and schedule of such plans.
- 7. Reviewing the Company's hiring policies for employees or former employees of the external auditors.
- 8. Ensuring the respect of legal requirements regarding the rotation of applicable partners of the external auditors, on a regular basis, as required.
- 9. Ensuring that the external auditors report directly to the Committee, that the external auditors are able to complete their audit procedures and reviews with professional independence, free from any undue interference from the Company's management or Board and that management fully cooperates with the external auditors in the course of carrying out their professional duties.
- 10. Reviewing with the external auditors any audit problems or difficulties and management's response thereto and resolving any disagreement between management and the external auditors regarding financial reporting.

#### <u>Other</u>

- 1. Reviewing such litigations, claims, transactions or other contingencies as the external auditors or any officer of the Company may bring to the attention of the Committee.
- 2. The Committee shall consider all other matters of a financial nature further delegated by the Board.
- 3. Reviewing the Committee's mandate at least annually and recommend any changes to the Board for approval.
- 4. Evaluating the performance of the Committee in reference to this charter annually.
- 5. Adhering to the Company's code of conduct and disclosing all conflicts of interest or appearance of a conflict of interest to the Board.

- 6. Establishing procedures for the receipt, retention and treatment of complaints or concerns received by the Company regarding accounting or auditing matters, including the anonymous submission by employees of concerns respecting accounting or auditing matters.
- 7. The Committee shall ensure that this charter (or an approved summary thereof) is disseminated in accordance with Applicable Requirements.

# <u>Authorities</u>

- 1. The Committee shall have a direct line of communication with the internal and external auditors.
- 2. The Committee shall have full, free and unrestricted access to management and employees and to the relevant books and records of the Company and shall be empowered to investigate any matter brought to its attention.
- 3. The Committee shall have the authority to retain independent legal, accounting or other relevant advisors as it may deem necessary or appropriate to carry out its duties.