

**Division Controller – Job description**  
**Ville Saint-Laurent, Montreal QC**

MTY Food Group Inc. (“MTY”) is among the foremost quick service restaurant companies in Canada and in the United States. It operates over 50 banners and operates and franchises over 5,600 restaurants. MTY’s multi-bannered strategy has allowed it to become a leader in its class.

MTY works hard every day to assert itself as a dynamic and innovative organization. The company maintains a leading position in its market through acquisitions and national and international expansion, as well as continuous operational improvements for service that consistently exceeds consumer expectations.

**Position summary**

MTY is currently looking for a Division Controller to join our team to lead the accounting function for one of its divisions.

Reporting to the CFO, the Division Controller and his(her) team are responsible for all finance activities related to forecasting, profit and loss reporting and reconciling balance sheet accounts. In addition, the Division Controller completes all accounting activities related to audit, treasury, accounts payable processing, accounts receivable collection, tax compliance and month end processing so as to ensure financial controls and accurate reporting.

**Summary of Responsibilities**

- providing direction and training to the Division’s operational team in areas related to accounting, finance, financial reports, internal controls, etc.
- closing the books and records on a monthly basis in accordance with IFRS
- reconcile intercompany balances and investments and support consolidation process
- reviewing the work of division accountants
- providing required financial information to operations, marketing and development
- supporting year-end audit
- providing information for tax audits affecting the relevant division
- prepare the division’s standalone financial statements
- document work procedures under your responsibility
- participate in continuous improvement processes
- ensure compliance with accounting standards and company’s procedures and policies
- work closely with corporate controller for month end and quarter end processes
- supervise a team of accountants and accounting technicians in various locations

**Other requirements:**

- Canadian accounting title is required
- 7-10 years experience, including auditing and industry experience
- Bilingualism (French and English) oral as well as written is required;
- Proficiency with Microsoft Office;
- Experience in the restaurant industry will be considered an asset;
- Rigorous and professional;

- Initiative and autonomy;
- Available to work 50% in St-Laurent and 50% out of town;
- Results oriented.